

CLERK'S REPORT - Full Council meeting - 28th January 2019

Recruitment of Administrative Officer for the Parish Council office

Information about the role was uploaded to the Parish Council website on 14th January 2019 and advertised in a range of free or low-cost ways including Reed, Indeed, GlosJobs and the local Job Centre. The closing date for applications is 31st January 2019.

Community and Business Directory

The information about local community groups which was collated prior to the Community Open Meeting in October 2018 has been uploaded to the Parish Council website to create a combined Community and Business Directory -

<https://www.charltonkingsparishcouncil.gov.uk/findmynearest.html>

List of Policies and Procedures

A "landing page" has been added to the Parish Council website which lists all the current Policies and Procedures. This is a suggestion from the Local Council Award Scheme and facilitates transparency through provision of easy access to information about the Council by interested members of the public

New Chairs for the Stanton Hall

12 new burgundy-coloured chairs have been purchased for use in the Stanton Hall.

Handyman

The handyman has started work and has addressed a number of outstanding maintenance tasks at the Stanton Suite. He will be undertaking further work, on the allotments, cleaning of bus-shelters and in relation to maintenance of Church Piece, in due course.

Vandalism

The exterior toilets at the Stanton Suite have, again, been vandalised. The baby changing seat in one of the toilets has been pulled off the wall. Both exterior toilets also show evidence of drug use. The PCSO has been informed.

Four trees on The Beeches field have also been damaged with a large knife or axe. The tree officer at Cheltenham Borough Council has been informed.

Joanna Noles

21st January 2019