

## Payments for authorisation – December 2020

| Payment date | Invoice date | Payee             | Description                            | Net Amount | VAT (if applicable) | Gross Amount | Authority for payment     | Form of payment |
|--------------|--------------|-------------------|--|------------|---------------------|--------------|---------------------------|-----------------|
| 05/12/20     | 21/11/20     | BT                | Quarterly bill for IT and phone bundle | 171.18     | 34.23               | 205.41       | LGA 1972 s111             | Direct debit    |
| 10/12/20     | 02/11/20     | Digital River     | Webex Monthly fee                      | 49.50      | 9.90                | 59.40        | LGA 1972 s111             | Charge card     |
| 10/12/20     | N/A          | Hedges Direct Ltd | Hedge for Grange Field                 | 258.00     | 51.60               | 309.60       | LGA 1972 s124, s126, s127 | Charge card     |
| 10/12/20     | 30/11/20     | Printwaste        | Disposal of confidential waste         | 35.00      | 7.00                | 42.00        | LGA 1972 s111             | Online          |
| 10/12/20     | 03/12/20     | Banner            | Wall planner                           | 15.47      | 3.09                | 18.56        | LGA 1972 s111             | Online          |
| 10/12/20     | 01/12/20     | Simply Washrooms  | Sanitary waste disposal                | 247.47     | 49.49               | 296.96       | LGA 1972 s133             | Online          |
| 10/12/20     | 01/12/20     | The Local Answer  | Full page editorial – Nov              | 380.00     | 76.00               | 456.00       | LGA 1972 s142             | Online          |
| 10/12/20     | 19/11/20     | Security 1 Ltd    | Fire safety equipment                  | 230.50     | 46.10               | 276.60       | LGA 1972 s133             | Online          |
| 10/12/20     | 08/10/20     | 2Commune          | Website colour change                  | 120.00     | 24.00               | 144.00       | LGA 1972 s111             | Online          |

|          |          |                                      |   |         |       |         |                            |              |
|----------|----------|--------------------------------------|---|---------|-------|---------|----------------------------|--------------|
| 10/12/20 | N/A      | Garden Plants Online                 | 2 x trees for tree planting                       | 300.04  | N/A   | 300.04  | LGA 1972 s137              | Charge card  |
| 10/12/20 | 19/11/20 | Cheltenham Borough Council           | Business rates for Stanton Hall                   | 1185.13 | N/A   | 1185.13 | LGA 1972 s111              | Online       |
| 10/12/20 | 24/11/20 | Cheltenham Borough Council           | Business rates for public toilets                 | 1497.00 | N/A   | 1497.00 | LGA 1972 s111              | Online       |
| 10/12/20 | 18/11/20 | Chantal Freeman                      | Design & artwork for Health Connect directory     | 393.84  | N/A   | 393.84  | LGA 1972 s137              | Online       |
| 11/12/20 | 03/12/20 | ID Godwin                            | Unblock public toilet                             | 105.00  | 21.00 | 126.00  | Public Health Act 1936 s87 | Online       |
| 11/12/20 | 02/12/20 | Regency Cleaners                     | Cleaning & sanitisation of public toilets Sep-Nov | 1299.99 | N/A   | 1299.99 | Public Health Act 1936 s87 | Online       |
| 11/12/20 | 02/12/20 | Regency Cleaners                     | Cleaning & sanitisation of Stanton Suite Sep-Oct  | 1538.26 | N/A   | 1538.26 | LGA 1972 s133              | Online       |
| 17/12/20 | 07/12/20 | Corona Energy                        | Gas bill  | 161.62  | 8.08  | 169.70  | LGA 1972 s111              | Direct debit |
| 18/12/20 | N/A      | Staff costs – December (incl. bonus) | Aggregated staff salaries                         | 5685.23 | N/A   | 5685.23 | LGA 1972 s112              | Online       |

|          |          |                                     |  |         |        |         |   |        |
|----------|----------|-------------------------------------|--|---------|--------|---------|---|--------|
|          |          |                                     | and pension costs                                  |         |        |         |   |        |
| 18/12/20 | 02/12/20 | PATA                                | Payroll services – Dec                             | 23.00   | N/A    | 23.00   | LGA 1972 s112                                     | Online |
| 21/12/20 | 08/12/20 | Dowdeswell Forestry                 | 11 x Christmas trees for Sixways                   | 281.66  | 56.34  | 338.00  | LGA 1972 s145                                     | Online |
| 21/12/20 | 03/12/20 | Helen Johnston (Cheltenham Fencing) | Additional fence posts and post mix Grange Field   | 42.03   | 8.40   | 50.43   | LGA 1972 s124, s126, s127                         | Online |
| 21/12/20 | 10/12/20 | PA Drake                            | 8 x Christmas tree stands for Sixways              | 101.66  | 20.34  | 122.00  | LGA 1972 s145                                     | Online |
| 21/12/20 | 09/12/20 | Banner                              | Printer paper                                      | 15.98   | 3.20   | 19.18   | LGA 1972 s111                                     | Online |
| 21/12/20 | 19/11/20 | Cheltenham Fencing                  | Fence posts and chainlink fencing for Grange Field | 627.33  | 125.47 | 752.80  | LGA 1972 s124, s126, s127                         | Online |
| 21/12/20 | 06/12/20 | AW Fencing                          | Deer fencing for Ryeworth/Haver                    | 1403.00 | 280.00 | 1683.60 | Smallholdings & Allotments Act 1908 s23, s26, s42 | Online |
| 21/12/20 | 11/12/20 | Gaskins Tree Work                   | Tree planting and after care on Grange Field       | 250.00  | N/A    | 250.00  | LGA 1972 s124, s126, s127                         | Online |

|              |          |                  |                     |                  |               |                  |               |        |
|--------------|----------|------------------|---------------------|------------------|---------------|------------------|---------------|--------|
| 21/12/20     | N/A      | FOLK             | Community Grant     | 100.00           | N/A           | 100.00           | LGA 1972 s137 | Online |
| 21/12/20     | 01/12/20 | PWLB             | Loan repayment      | 959.72           | N/A           | 959.72           | LGA 1972 s111 | Online |
| 31/12/20     | N/A      | Unity Trust Bank | Bank service charge | 18.30            | N/A           | 18.30            | LGA 1972 s111 | Online |
| <b>TOTAL</b> |          |                  |                     | <b>17,495.91</b> | <b>824.84</b> | <b>18,320.75</b> |               |        |

**Authorised:** .....

**Date:** .....