

CLERK'S REPORT - Full Council meeting - 25th February 2019

Recruitment of Administrative Officer for the Parish Council office

Six candidates were interviewed on 14th February 2019 by the Clerk and Cllr Honeywill with input from the Administrative Assistant. The quality of applicants was very high and it is anticipated that an offer will be made to one of the candidates before the end of February.

CILCA

The Clerk has reserved a place on the Society of Local Clerks CILCA course that will take place over four days (19th June, 17th July, 11th September and 9th October) in Melksham.

Community Infrastructure Levy

The Clerk will attend an information session, arranged by Cheltenham Borough Council for for Town and Parish Clerks, on the Community Infrastructure Levy on 13th March 2019.

Health & Safety

The Clerk will attend a Health, Safety and Wellbeing course, run by the Society of Local Clerks, in Swindon on 16th May 2019.

Joanna Noles

18th February 2019