

ALLOTMENTS COMMITTEE
Monday 11th February 2019 at 6.00 pm

**PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL
MEMBERS OF CHARLTON KINGS PARISH COUNCIL**

Membership: Cllrs Meadows (Chairman), Jarrett, Palmer, Williams

Allotment Site Representatives: Dr John Brooks (Ryeworth), Mr Maurice Febry (Sappercombe)

You are hereby summoned to a meeting of the Parish Council Allotments Committee to be held in the Conference Room, Stanton Suite, Church Piece, Charlton Kings on Monday 11th February 2019 at 6.00pm.

Mrs Joanna Noles
Clerk to the Parish Council
4th February 2019

Members of the public are welcome to address the Committee in the public session from 6.00pm until 6.10pm. Questions not notified prior to the meeting may require a written response.

AGENDA

- 30/18/19** **Recording and filming of meetings** The Chairman will ask all those present if any member of the public is intending to record or film the meeting.
- 31/18/19** **Apologies** to be received.
- 32/18/19** **Declarations of interest** To receive declarations of interest in respect of any agenda items below (Localism Act 2011)
- 33/18/19** **Minutes of previous meeting** To approve the minutes of the meeting held on 5th December 2018 (previously circulated)
- 34/18/19** **Reports from Site Representatives** To receive reports from the ASRs for Ryeworth and Sappercombe.
- 35/18/19** **Plot inspections** To report on the follow-up plot inspections.
- 36/18/19** **Vacant plots** To report on plot vacancies and the advertising of vacancies.
- 37/18/19** **Invoices 2019/20** To confirm the plot and water charge for 2019/20 and to agree the enclosures for the invoice mailing.
- 38/18/19** **Grass Cutting Contract** To consider arrangements for renewal of the grass and hedge cutting contract for 2019/20.
- 39/18/19** **Easy Access Plot and Toilet** To discuss how to take this project forward

- 40/18/19 Allotment Rules Booklet** To agree updates
- 41/18/19 Allotment Lettings Agreements and associated paperwork** To agree updates
- 42/18/19 Ryeworth Path and recurrent maintenance jobs** To agree how to take this work forward
- 43/18/19 Haver 36** To agree the way forward
- 44/18/19 Allotments competition** To consider the arrangements for the 2019 Allotments Competition.
- 45/18/19 Any other business** To report on any other matters for information.

Please be aware that this meeting may be filmed or recorded.

Date of next meeting: To be confirmed