

# **Charlton Kings Parish Council**

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

## **ALLOTMENTS COMMITTEE**

**Thursday 6<sup>th</sup> February 2020 at 7.00pm**

### **PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL**

**Membership: Cllrs Palmer (Chairman), Williams, Holt, Bryant**

**Allotment Site Representatives: Dr John Brooks (Ryeworth), Ms Michelle Kirby (Ryeworth)  
Mr Maurice Febry (Sappercombe)**

You are hereby summoned to a meeting of the Parish Council Allotments Committee to be held in the **Conference Room**, Stanton Suite, Church Piece, Charlton Kings, on **Thursday 6<sup>th</sup> February 2020 at 7.00pm**.

Mrs Joanna Noles  
Clerk to the Parish Council  
29/01/2020

Members of the public are welcome to address the Committee in the public session from 7.00pm until 7.10pm. Questions not notified prior to the meeting may require a written response.

#### **AGENDA**

- 31/19/20**      **Recording and filming of meetings** The Chairman will ask all those present if any member of the public is intending to record or film the meeting.
- 32/19/20**      **Apologies** to be received.
- 33/19/20**      **Declarations of Interest** To receive declarations of interest in respect of the agenda items below (Localism Act 2011).
- 34/19/20**      **Minutes of previous meeting** To approve the minutes of the meeting held on the 12<sup>th</sup> December 2019 (previously circulated).
- 35/19/20**      **Reports from Site Representatives** To receive reports from the ASRs for Ryeworth and Sappercombe.
- 36/19/20**      **Plot Inspections** To report on the follow up plot inspections which took place in January

- 37/19/20**     **Vacant plots**    To report on the current position on waiting lists and vacant plots
- 38/19/20**     **Invoices 2020/2021**    To confirm the plot and water charge for 2020/21 and to agree the enclosures for the invoice (e)mailing
- 39/19/20**     **Grass Cutting Contract**    To consider arrangements for renewal of the grass and hedge cutting contract for 2020/21
- 40/19/20**     **Update on current projects**    To report on any progress with the Sappercombe Easy Access Plot project, Croft Fencing project and the Introduction of Panel-led sessions on Sustainability
- 41/19/20**     **Bank slippage on Ryeworth 40**    To report on the situation regarding bank slippage on plot 40 and the plan to start urgent reparation work
- 42/19/20**     **Recurrent maintenance work**    To review recurrent maintenance work timetable
- 43/19/20**     **Allotment competition 2020**    To consider the arrangements for the 2020 Allotments Competition
- 44/19/20**     **Any other business**    To report on any other matters for information.

*Please be aware that this meeting may be filmed or recorded*

Date of next meeting: TBC