

# Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

## ALLOTMENTS COMMITTEE

Monday 12<sup>th</sup> October 2020 at 7.00pm

### PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

Membership: Cllrs Palmer (Chairman), Williams, Holt, Cockwill

Allotment Site Representatives: Dr John Brooks (Ryeworth), Ms Michelle Kirby (Ryeworth)  
Mr Maurice Febry (Sappercombe)

You are hereby summoned to a virtual meeting of the Parish Council Allotments Committee on  
**Monday 12<sup>th</sup> October 2020 at 7.00pm.**

NB: This meeting is allowable under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 4<sup>th</sup> April 2020 in response to the COVID-19 outbreak. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.

Mrs Joanna Noles  
Clerk to the Parish Council  
05/10/2020

How to access the meeting - Members of the public who want to attend the virtual meeting should contact the office on [officer@charltonkingsparishcouncil.gov.uk](mailto:officer@charltonkingsparishcouncil.gov.uk) ideally by 12.00 noon on 12<sup>th</sup> October 2020 to request an invitation. Invitations will not be issued to members of the public after the start of the meeting.

Members of the public are welcome to address the Committee in the public session from 7.00pm until 7.10pm. Questions not notified prior to the meeting may require a written response.

#### AGENDA

- 15/20/21**      **Recording and filming of meetings** The Chairman will ask all those present if any member of the public is intending to record or film the meeting.
- 16/20/21**      **Apologies** to be received.

- 17/20/21**     **Declarations of Interest** To receive declarations of interest in respect of the agenda items below (Localism Act 2011).
- 18/20/21**     **Minutes of previous meeting** To approve the minutes of the meeting held on the 23<sup>rd</sup> July 2020 (previously circulated).
- 19/20/21**     **Reports from Site Representatives** To receive reports from the ASRs for Ryeworth and Sappercombe
- 20/20/21**     **Rules on Bonfires** To review the current rules on lighting bonfires on allotment sites
- 21/20/21**     **Provision of skips** To consider the option to provide skips on allotment sites on an ad hoc basis
- 22/20/21**     **Contracted Handyman** To consider the possibility of contracting a handyman on a regular basis to assist with maintenance on allotments sites
- 23/20/21**     **Plot inspections** To report on the plot inspections carried out in October and actions taken
- 24/20/21**     **Vacant plots** To report on the current position on waiting lists and vacant plots
- 25/20/21**     **Update on current projects** To report on any progress with the following projects:
- Sappercombe Easy Access Plot
  - Deer fencing at Ryeworth/Haver
  - Ryeworth Drainage Ditch
  - Ryeworth Path Stabilisation
  - Ryeworth Plot 40 bank stabilisation
- 26/20/21**     **Allotments Competition** To consider arrangements for the 2021 competition
- 27/20/21**     **Allotment charges** To discuss plot rent and water charges for next year
- 28/20/21**     **Action Plan 2020/21** To report on progress made with the Action Plan for the current year and on the current budget position.
- 29/20/21**     **Projects for 2021/22** To report on projects for the following year and their budget implications;
- Noticeboard upgrade
- 30/20/21**     **Any other business** To report on any other matters for information.

*Please be aware that this meeting may be filmed or recorded*

Date of next meeting: 11<sup>th</sup> February 2021