

Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

ALLOTMENTS COMMITTEE MEETING

Tuesday 12th July at 7.00pm

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

Membership: Cllrs Hawkins (Chairman), Cockwill, Honeywill, Morton and Palmer

**Allotment Site Representatives: Dr John Brooks (Ryeworth), Ms Michelle Kirby (Ryeworth)
Mr Maurice Febry (Sappercombe), Cllr Alan Hawkins (Haver)**

You are hereby summoned to a meeting of the Parish Council Allotments Committee to be held in the **Conference Room**, Stanton Suite, Church Piece, Charlton Kings, on **Tuesday 12th July 2022** at **7.00pm**.

Mrs Joanna Noles
Clerk to the Parish Council
05/07/2022

Members of the public are welcome to address the Committee in the public session from 7.00pm until 7.10pm. Questions not notified prior to the meeting may require a written response.

AGENDA

- 01/22/23** **Recording and filming of meetings** The Chairman will ask all those present if any member of the public is intending to record or film the meeting.
- 02/22/23** **Apologies** to be received.
- 03/22/23** **Declarations of Interest** To receive declarations of interest in respect of the agenda items below (Localism Act 2011).
- 04/22/23** **Minutes of previous meeting** To approve the minutes of the meeting held on the 24th February 2022 (previously circulated).
- 05/22/23** **Terms of Reference** To review and agree the Committee's Terms of Reference
- 06/22/23** **Reports from Site Representatives** To receive reports from the ASRs for Ryeworth, Haver and Sappercombe.

- 07/22/23** **Vandalism on site** To discuss the recent incidents of vandalism and intrusion on allotment sites
- 08/22/23** **Plot Inspections** To report on the plot inspections which took place this month
- 09/22/23** **Vacant plots** To report on the current position on waiting lists and vacant plots
- 10/22/23** **Update on recent site matters** To report on any updates regarding the following matters;
- Deposits of tree mulch
 - Incursion of deer and other wildlife
 - Use of social media to communicate with tenants
- 11/22/23** **Annual Action Plan 2022/23** To review the annual action plan
- 12/22/23** **Recurrent maintenance work** To review recurrent maintenance work timetable
- 13/22/23** **Allotment competition 2022** To report on the competition judging and to discuss the arrangements for the awards presentation at the Autumn fayre.
- 14/22/23** **Any other business** To report on any other matters for information.

Please be aware that this meeting may be filmed or recorded

Date of next meeting: Thursday 20th October