

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL'S COMMUNITY ASSETS COMMITTEE

Membership: Cllrs Munro (Chair), Gosling, Grimshaw, Hall, Hawkins, Holt, Honeywill and Palmer

COMMUNITY ASSETS COMMITTEE

Monday 12th December 2022 at 7.00 pm

You are hereby summoned to a meeting of the Community Development Committee to be held on **Monday, 12th December 2022 at 7.00 pm** in the Stanton Hall, Church Piece, Charlton Kings, GL53 8AR.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
5th December 2022

The legislation that permitted virtual meetings ended on 7th May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- MEMBERS OF THE PUBLIC MUST CONTACT clerk@charltonkingsparishcouncil.gov.uk if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to officer@charltonkingsparishcouncil.gov.uk

AGENDA

45/22/23 Recording and filming of meetings The Chair will ask all those present if any member of the public is intending to record or film the meeting.

46/22/23 Apologies to be received.

47/22/23 Declarations of interest To receive declarations of interest in respect of any agenda items below (Localism Act 2011)

48/22/23 Minutes of the last Community Assets Committee meeting

- To approve the minutes of the Community Assets Committee meeting held on 29th September 2022 as an accurate record of the meeting

- To note any matters arising from the minutes that are not covered elsewhere on the agenda

49/22/23 Minutes of the last Community Engagement and Wellbeing Committee meeting

- To note the minutes of the Community Engagement and Wellbeing Committee meeting held on 10th October 2022

50/22/23 Management Accounts and Community Assets budget 2022-23

- To review management accounts for Community Assets projects and performance against the budget for 2022-23 as at 31st October 2022

51/22/23 Progress update To review and update the Annual Action Plan for the Committee (previously circulated), note progress to date and identify ongoing actions.

1) Natural Environment

- a) Ravensgate Common – (Restoring Cheltenham’s Escarpment Grasslands)
 - i) To receive an update on Ravensgate Common project and agree any resulting actions (Cllrs Munro and Hawkins)
- b) Leckhampton Hill and Charlton Kings Common – (Restoring Cheltenham’s Escarpment Grasslands)
 - i) To receive an update on Leckhampton Hill and Charlton Kings Common project and agree any resulting actions (Cllrs Munro and Hawkins)
- c) Rights of Way
 - i) To receive an update on Rights of Way and Walking Maps and agree any resulting actions (Cllrs Holt and Gosling)

2) Community Facilities

- a) Grange Field and environs
 - i) To receive an update on Grange Field and agree any resulting actions (Cllr Palmer)
- b) Church Piece
 - i) To receive an update on maintenance, including flower beds and agree any resulting actions (Cllr Hawkins/Administrative Officer)
- c) Local Highways Initiatives
 - i) To receive an update on local highways initiatives, to note the report from the Highways meeting on 12th October 2022 and agree any resulting actions (Cllr Palmer)

3) Built Heritage

- a) St Mary’s Churchyard
 - i) To receive an update on St Mary’s Churchyard and agree any resulting actions (Cllr Munro)
- b) Heritage and Conservation
 - i) Nothing to report on local history projects (Cllr Munro)

- 52/22/23 Mowing contracts**
To note timeline for preparatory work and approval procedures with regard to mowing contracts and to agree process in relation to Community Assets.
(Administrative Officer)
- 53/22/23 Volunteering and Partnerships**
- a) Volunteering
 - i) To receive an update on Rights of Way volunteers and agree any resulting actions (Cllrs Gosling/Holt)
 - ii) To receive an update on Ravensgate Common volunteers and agree any resulting actions (Cllr Munro)
 - b) Partnerships
 - i) To agree the way forward in identifying key partners and agree any resulting actions
- 54/22/23 Fundraising** Nothing to report (Cllr Honeywill)
- 55/22/23 Any other business** To report on any other matters for information.

Please be aware that this meeting may be filmed or recorded.

Date of next meeting: Thursday, 10th March 2023 at 7.00pm