

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL'S COMMUNITY ASSETS COMMITTEE

Membership: Cllrs Munro (Chair), Gosling, Grimshaw, Hall, Hawkins, Holt, Honeywill and Palmer

COMMUNITY ASSETS COMMITTEE

Tuesday, 31st May 2022 at 7.00 pm

You are hereby summoned to a meeting of the Community Development Committee to be held on **Tuesday, 31st May 2022 at 7.00 pm** in the Stanton Hall, Church Piece, Charlton Kings, GL53 8AR.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
24th May 2022

The legislation that permitted virtual meetings ended on 7th May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- MEMBERS OF THE PUBLIC MUST CONTACT clerk@charltonkingsparishcouncil.gov.uk if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to clerk@charltonkingsparishcouncil.gov.uk

AGENDA

- 01/22/23** **Recording and filming of meetings** The Chair will ask all those present if any member of the public is intending to record or film the meeting.
- 02/22/23** **Apologies** to be received.
- 03/22/23** **Declarations of interest** To receive declarations of interest in respect of any agenda items below (Localism Act 2011)
- 04/22/23** **Election of Vice-Chair** The Committee to elect a Vice-Chair for 2022/23

- 05/22/23** **Terms of Reference** To review the Terms of Reference for the Committee (previously circulated) and agree any recommended changes for consideration by Full Council
- 06/22/23** **Minutes of the last Community Assets Committee meeting**
- To approve the minutes of the Community Assets Committee meeting held on 10th March 2022 as an accurate record of the meeting
 - To note any matters arising from the minutes that are not covered elsewhere on the agenda
- 07/22/23** **Minutes of the last Community Engagement and Wellbeing Committee meeting**
- To note the minutes of the Community Engagement and Wellbeing Committee meeting held on 11th April 2022
- 08/22/23** **Management Accounts and Community Assets budget 2022-23**
- To review management accounts for Community Assets projects and performance against the budget for 2022-23 as at 30th April
- 09/22/23** **Progress update** To review and update the Annual Action Plan for the Committee (previously circulated), note progress to date and identify ongoing actions and confirm lead Councillors for the various elements of work.

1) Natural Environment

- a) Restoring Cheltenham's Escarpment Grasslands
 - i) update on RCEG project (Cllrs Munro and Hawkins)
 - ii) update on Ravensgate Common management committee (Cllr Munro)
- b) Rights of Way
 - i) update on Rights of Way project including list of priorities and site visit by Councillors (Cllrs Holt and Gosling)
 - ii) way forward for "walking maps" project (Cllrs Holt and Gosling)
- c) Flood Management
 - i) update on Hearne Brook flood management project (Cllr Munro)

2) Community Facilities

- a) Grange Field and environs
 - i) update on next phase of the Grange Field project (Cllr Palmer)
 - ii) update regarding grassed area adjacent to Grange Field (Cllr Palmer)
 - iii) update regarding metal edging for mosaic rill at Church Piece (Cllr Munro)
- b) Community Facilities maintenance
 - i) update regarding Community Facilities maintenance (Cllr Munro)
- c) Local Transport Initiatives
 - i) update on local transport initiatives (Cllr Palmer)

3) Built Heritage

- a) St Mary's Churchyard
 - i) update regarding St Mary's Churchyard (Cllr Munro)

b) Other Heritage Assets

- i) update regarding other Heritage Assets (Cllr Munro)

- 10/22/23** **Schedule of Maintenance** To receive an update regarding the way forward to developing a co-ordinated approach to maintenance tasks
- 11/22/23** **Financial Matters**
1) Restoring Cheltenham's Escarpment Grasslands Project
 a) To consider a quote from Mark Wroot for fencing infrastructure work
 b) To consider a quote from StowAg for fencing materials
- 12/22/23** **Fundraising** To receive an update, if applicable
- 13/22/23** **Grant-making** To receive an update, if applicable
- 14/22/23** **Partnership and Volunteering** To receive an update, if applicable
- 15/22/23** **Any other business** To report on any other matters for information.
- 16/22/23** **Date of next meeting** The next meeting of the Community Assets Committee is scheduled for 7.00 pm on Thursday, 14th July 2022.

Please be aware that this meeting may be filmed or recorded.

Date of next meeting: Thursday, 14th July, 7.00pm