



26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

**PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL'S COMMUNITY ASSETS COMMITTEE**

**Membership: Cllrs Munro (Chair), Gosling, Grimshaw, Hall, Hawkins, Hodges, Holt, Honeywill, Palmer, Reid and Williams.**

**COMMUNITY ASSETS COMMITTEE**

**Monday, 17<sup>th</sup> January 2022 at 7.00 pm**

You are hereby summoned to a meeting of the Community Development Committee to be held on **Monday, 17<sup>th</sup> January 2022 at 7.00 pm** in the Stanton Hall, Church Piece, Charlton Kings, GL53 8AR.

*Joanna Noles*

Mrs Joanna Noles  
Clerk to the Parish Council  
11<sup>th</sup> January 2022

The legislation that permitted virtual meetings ended on 7<sup>th</sup> May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- Members of the public who wish to attend the meeting will be asked to form a socially-distanced queue at the main entrance to the Stanton Hall (by the Library) until they are given access to the building by a Councillor or member of staff immediately prior to the start of the meeting.
- Members of the public must proceed as directed to their seat at the meeting and remain in it until the end of the meeting.
- Members of the public will be requested to wear masks at the meeting.
- MEMBERS OF THE PUBLIC MUST CONTACT [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk) if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk)

**AGENDA**

**01/21/22      Recording and filming of meetings** The Chair will ask all those present if any member of the public is intending to record or film the meeting.

**02/21/22      Apologies** to be received.

FINAL

- 03/21/22**      **Declarations of interest** To receive declarations of interest in respect of any agenda items below (Localism Act 2011)
- 04/21/22**      **Election of Vice-Chair** The Committee to elect a Vice-Chair for 2021-22
- 05/21/22**      **Terms of Reference** To review the Terms of Reference for the Committee (previously circulated) and agree any recommended changes for consideration by Full Council
- 06/21/22**      **Matters arising** To review the minutes of the Community Development Committee meeting on 15<sup>th</sup> November 2021 and agree the way forward in relation to any actions relevant to the Community Assets Committee
- 07/21/22**      **Community Assets budget**
- To review budget for 2021-22
  - To provide input, as applicable, to the proposed budget for 2022-23
- 08/21/22**      **Working Groups** To agree lead Councillors and membership for the new Working Groups
- 09/21/22**      **Annual Action Plan** To review and update the Annual Action Plan for 2021-22 for the Committee (previously circulated), note progress to date and identify ongoing actions.
- 10/21/22**      **Financial Matters** To note the process for approval of expenditure from the Community Assets budget
- 11/21/22**      **Fundraising** To note the way forward
- 12/21/22**      **Grant-making** To note the way forward
- 13/21/22**      **Any other business** To report on any other matters for information.
- 14/21/22**      **Date of next meeting** The next meeting of the Community Assets Committee is scheduled for 7.00pm on Thursday, 10<sup>th</sup> March 2022.

***Please be aware that this meeting may be filmed or recorded.***

Date of next meeting: Thursday, 10<sup>th</sup> March 2022, 7.00pm