

**COMMUNITY DEVELOPMENT COMMITTEE  
Monday 19<sup>th</sup> November 2018 at 7.00 pm**

**PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF  
CHARLTON KINGS PARISH COUNCIL**

**Membership: Cllrs Honeywill (Chair), Grimshaw, Hall, Hodges, Holt, Joanna Hughes, John Hughes, Jarrett, Johnson and Palmer.**

Notice is hereby given that a meeting of the Parish Council Community Development Committee will be held in the Stanton Hall, Church Piece, Charlton Kings on Monday 19th November 2018 at 7.00 pm.

*Joanna Noles*

Mrs Joanna Noles  
Clerk to the Parish Council  
12<sup>th</sup> November 2018

## **AGENDA**

- 12/18/19**      **Recording and filming of meetings** The Chairman will ask all those present if any member of the public is intending to record or film the meeting.
- 13/18/19**      **Apologies** to be received.
- 14/18/19**      **Declarations of interest** To receive declarations of interest in respect of any agenda items below (Localism Act 2011)
- 15/18/19**      **Election of Vice-Chair** The Committee to appoint a Vice-Chair for 2018/19.
- 16/18/19**      **Terms of Reference** To agree the Terms of Reference for the Committee (previously circulated)
- 17/18/19**      **Annual Action Plan** To agree the Annual Action Plan for the Committee (previously circulated)

- 18/18/19 Working Group - Heritage and Conservation** To agree membership (including lead member) and way of working
- 19/18/19 Working Group - Local Transport Initiatives** To agree membership (including lead member) and way of working
- 20/18/19 Working Group – Church Piece and environs including Recreational Initiatives and Funded Events (Summer and Christmas Fayres)** To agree membership (including lead member) and way of working
- 21/18/19 Working Group – Rights of Way, Walking Maps and Environmental Initiatives** To agree membership (including lead member) and way of working
- 22/18/19 Working Group – Community Wellbeing including Community Open Meeting** To receive a report from the group
- 23/18/19 Working Group – Emergency Planning** To agree membership (including lead member) and way of working
- 24/18/19 Working Group – Property and Estates** To agree membership (including lead member) and way of working
- 25/18/19 List of Approved Contractors** To receive an update on the compilation of the list of Approved Contractors, to note that a handyman has been identified and to consider the draft schedule of work that might be undertaken (previously circulated)
- 26/18/19 Meeting Dates** To agree the schedule of meetings for 2018/19. It is suggested that meetings take place in April, July and November each year. Monday, 8<sup>th</sup> April 2019 is suggested as the date of the next meeting. Dates for further meetings will be agreed at that meeting.
- 27/18/19 Any other business** To report on any other matters for information.
- 28/18/19 Items for the next meeting** To confirm the action points required prior to the next meeting.

***Please be aware that this meeting may be filmed or recorded.***

Date of next meeting: To be confirmed