

**PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL'S COMMUNITY ENGAGEMENT & WELLBEING COMMITTEE**

**Membership: Councillors Pat Palmer (Chair), Paul Cockwill, Helen Evans, Raj Gandhi, Penny Hall, Ned Holt, Janet Honeywill, Lynda Johnson, Jane Morton, Felicity Parnham**

**COMMUNITY ENGAGEMENT & WELLBEING COMMITTEE**

**Monday, 20<sup>th</sup> June 2022 at 7.00 pm**

You are hereby summoned to a meeting of the Community Development Committee to be held on **Monday, 20<sup>th</sup> June 2022 at 7.00 pm** in the Stanton Hall, Church Piece, Charlton Kings, GL53 8AR.

*Joanna Noles*

Mrs Joanna Noles  
Clerk to the Parish Council  
13<sup>th</sup> June 2022

The legislation that permitted virtual meetings ended on 7<sup>th</sup> May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- MEMBERS OF THE PUBLIC MUST CONTACT [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk) if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk)

## **AGENDA**

- 01/22/23**      **Recording and filming of meetings** The Chair will ask all those present if any member of the public is intending to record or film the meeting.
- 02/22/23**      **Apologies** to be received.
- 03/22/23**      **Declarations of interest** To receive declarations of interest in respect of any agenda items below (Localism Act 2011).
- 04/22/23**      **Election of Vice-Chair** The Committee to elect a Vice-Chair for 2022 - 23.

- 05/22/23**      **Terms of Reference** To review the Terms of Reference for the Committee (previously circulated) and agree any recommended changes for consideration by Full Council.
- 06/22/23**      **Minutes of the last Community Engagement and Wellbeing Committee Meeting**
- To approve the minutes of the Community Engagement and Wellbeing Committee meeting on 11<sup>th</sup> April 2022 as an accurate record of the meeting.
  - To note any matters arising from the minutes that are not covered elsewhere on the agenda.
- 07/22/23**      **Minutes of the last Community Assets Committee Meeting**  
To note the minutes of the Community Assets Meeting held on 31<sup>st</sup> May 2022.
- 08/22/23**      **Management Accounts and Community Engagement and Wellbeing Budget**  
To review management accounts for Community Engagement and Wellbeing projects and performance against the budget for 2022-23 as at 31st May 2022.
- 09/22/23**      **Working Groups** To agree lead Councillors and membership for the new Working Groups in 2022-23.
- 10/22/23**      **Progress update**  
To review and update the Annual Action Plan for the Committee (previously circulated), note progress to date and identify ongoing actions and confirm lead Councillors for the various elements of work.

**1) Community Involvement (Cllr Honeywill)**

- a) Community/Public Open Meetings
  - i) highlights from the Community Open Meeting.
  - ii) lessons identified.
- b) Funded Events
  - i) feedback from Summer Fayre (18<sup>th</sup> June).
  - ii) way forward for Autumn Fayre (24<sup>th</sup> September).
- c) Events on Grange Field
  - i) opportunity to share ideas for additional community events. (All)
- d) Charlton Kings Volunteers
  - i) update on volunteer opportunities.
  - ii) update on website page.

**2) CK Health Connect (Cllr Johnson)**

- a) Social Prescribing
  - i) update on meetings with social prescribers.
- b) Digital Inclusion
  - i) Digibus will return to Charlton Kings later in the year, date TBC.
  - ii) update on further digital skill building courses run by Adult Education Gloucestershire.
  - iii) update on digital inclusion for senior citizens in local sheltered housing.

- c) Library Partnership
  - i) update on digital inclusion project.
  - ii) update on children's coding project.
  - iii) update on library delivery service project.
- d) Youth Survey
  - i) update on Youth Survey.
- e) Health Connect Directory
  - i) online version was updated May 2022.
  - ii) hardcopy will be updated September 2022 (before the Autumn Fayre).

### 3) CK Youth (Cllr Johnson)

- a) Detached Youth Work
  - i) update on the work of Inspire to Aspire.
- b) Charlton Kings Youth Group
  - i) update on the status of the Charlton Kings Youth Group.
- c) Cheltenham Town Community Trust – Premier League Kicks
  - i) update on the Wednesday evening football sessions on Grange Field.

### 4) CK Futures (Cllr Parnham)

- a) Food Waste Campaign
  - i) highlights from the first CK Futures Campaign.
  - ii) lessons identified.
- b) We are Nature Campaign
  - i) update on the second CK Futures Campaign.
- c) Conscious Consumerism Campaign
  - i) way forward for the third CK Futures Campaign.
- d) CK Futures Monthly Talks
  - i) update on CK Futures Talks.
  - ii) update on Podcasts from Losing Our Cool.
- e) Partner Events
  - i) feedback from Sustainable Charlton Kings workshops.
  - ii) feedback from Cheltenham Children's Festival (28<sup>th</sup> May).
  - iii) feedback from assembly with Charlton Kings Junior School (7<sup>th</sup> June).
  - iv) update on Midsummer Fiesta (2<sup>nd</sup> July).
  - v) update on Autumn Fair planning (24<sup>th</sup> September).

- 11/22/23**      **Financial Matters** To note that there are no items of expenditure for approval from the Community Engagement and Wellbeing budget.
- 12/22/23**      **Fundraising** To receive an update, if applicable.
- 13/22/23**      **Grant-making** To receive an update, if applicable.
- 14/22/23**      **Any other business** To report on any other matters for information.

**15/22/23**      **Date of next meeting** The next meeting of the Community Engagement and Wellbeing Committee is scheduled for 7.00pm on Monday, 8<sup>th</sup> August 2022.

*Please be aware that this meeting may be filmed or recorded.*

Date of next meeting: Monday, 8<sup>th</sup> August 2022, 7.00pm