



26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE
Membership: Cllrs Hodges (Chairman), Honeywill, Palmer and Williams.

FINANCE AND GENERAL PURPOSES COMMITTEE

Thursday, 15th July 2021 at 4.00 pm

You are hereby summoned to a **meeting** of the Parish Council's Finance and General Purposes Committee to be held in the Stanton Hall, Church Piece, Charlton Kings, GL53 8AR on Thursday, 15th July 2021 at **4.00 pm**.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
8th July 2021

The legislation that permitted virtual meetings ended on 7th May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- The COVID-19 socially distanced capacity for the venue is assessed for each meeting, taking into account the number of Councillors and staff members who will attend the meeting. On this basis, the number of members of the public who may be admitted to this meeting is 10. Access is given on a "first-come-first-served" basis and we cannot admit more than the stated number to the meeting.
- Members of the public who wish to attend the meeting must form a socially-distanced queue at the main entrance to the Stanton Hall (by the Library) until they are given access to the building by a Councillor or member of staff immediately prior to the start of the meeting.
- Members of the public must wear face masks at all times, unless exempt from doing so under current government legislation, and use the hand-sanitizer provided at the entrance. They will be asked to provide their name and contact details on entry.
- Members of the public must proceed as directed to their seat at the meeting and remain in it until the end of the meeting.
- A Councillor or member of staff will direct members of the public to leave, one-by-one, in a socially-distanced way at the end of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 9.00 am on the day of the meeting to clerk@charltonkingsparishcouncil.gov.uk

AGENDA

16/21/22 Recording and filming of meetings The Chairman will ask all those present if any member of the public is intending to record or film the meeting.

17/21/22 Apologies to be received.

FINAL

- 18/21/22** **Declarations of interest** To receive declarations of interest in respect of any agenda items below (Localism Act 2011)
- 19/21/22** **Minutes of previous meeting** To approve the minutes of the meeting held on 14th June 2021 (previously circulated)
- 20/21/22** **Local Council Award Scheme** To review the completed application form for the Gold Award, and supporting papers, and make a recommendation to Full Council regarding submission to the National Association of Local Councils.
- 21/21/22** **Lloyds Bank Business Card** To consider whether a business card should be issued to another member of staff in addition to the Clerk
- 22/21/22** **Any Other Business** To report on any matters for information
- 23/21/22** **Timing of next meeting and items for the agenda**

Please be aware that this meeting may be filmed or recorded.

Date of next meeting: Monday, 8th November 2021 at 2.00 pm