

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL'S COMMUNITY DEVELOPMENT COMMITTEE

Membership: Cllrs Honeywill (Chair), Cockwill, Grimshaw, Hall, Hodges, Holt, Johnson, Lansley, Munro, O'Sullivan, Palmer, Parnham, Reid, Smith and Williams.

COMMUNITY DEVELOPMENT COMMITTEE

Monday, 19th April 2021 at 7.00 pm

You are hereby summoned to a **virtual meeting** of the Community Development Committee to be held on Monday 19th April 2021 at **7.00 pm**. NB: *This meeting is allowable under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 4th April 2020 in response to the COVID-19 outbreak. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.*

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
12th April 2021

How to access the meeting

Members of the public who want to attend the virtual meeting should contact the Clerk on clerk@charltonkingsparishcouncil.gov.uk ideally by 12.00 noon on the day of the meeting to request an invitation. Invitations will not be issued to members of the public after the start of the meeting.

AGENDA

His Royal Highness The Prince Philip, Duke of Edinburgh. *There will be a two-minute silence at the start of the meeting in memory of the Duke of Edinburgh*

- 30/20/21** **Recording and filming of meetings** The Chairman will ask all those present if any member of the public is intending to record or film the meeting.
- 31/20/21** **Apologies** to be received.
- 32/20/21** **Declarations of interest** To receive declarations of interest in respect of any agenda items below (Localism Act 2011)
- 33/20/21** **Minutes of the last meeting** To approve the minutes of the Community Development Committee meeting held on 8th February 2021 (previously circulated) as being an accurate record of the meeting and to consider any Matters Arising not covered elsewhere on the agenda.

- 34/20/21** **Project Proposal Form** To consider a draft project proposal form and make a recommendation to Full Council regarding its adoption
- 35/20/21** **Annual Action Plan** To agree the Annual Action Plan for 2021-22 for the Committee (previously circulated), note progress to date and identify ongoing actions
- 36/20/21** **Community Development Worker** To consider the support requirements of Community Development projects to inform the work programme for this new staff role
- 37/20/21** **Schedule of Maintenance** To review the list of maintenance tasks that fall under the Community Development budget (previously circulated)
- 38/20/21** **Any other business** To report on any other matters for information.
- 39/20/21** **Items for the next meeting** To confirm the action points required prior to the next meeting.
- 40/20/21** **Date of next meeting** Dates for Full Council and Committee meetings will be agreed at the Full Council meeting on 26th April 2021

Please be aware that this meeting may be filmed or recorded.

Date of next meeting: To be confirmed