

## PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL'S COMMUNITY DEVELOPMENT COMMITTEE

Membership: Cllrs Honeywill (Chair), Cockwill, Grimshaw, Hall, Hodges, Holt, Johnson, Lansley, Munro, O'Sullivan, Palmer, Parnham, Reid, Smith and Williams.

### COMMUNITY DEVELOPMENT COMMITTEE

**Monday, 16<sup>th</sup> November 2020 at 7.00 pm**

You are hereby summoned to a **virtual meeting** of the Community Development Committee to be held on Monday 16<sup>th</sup> November 2020 at **7.00 pm**. NB: *This meeting is allowable under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 4<sup>th</sup> April 2020 in response to the COVID-19 outbreak. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.*

*Joanna Noles*

Mrs Joanna Noles  
Clerk to the Parish Council  
9<sup>th</sup> November 2020

#### **How to access the meeting**

Members of the public who want to attend the virtual meeting should contact the Clerk on [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk) ideally by 12.00 noon on the day of the meeting to request an invitation. Invitations will not be issued to members of the public after the start of the meeting.

## AGENDA

- 12/20/21**      **Recording and filming of meetings** The Chairman will ask all those present if any member of the public is intending to record or film the meeting.
- 13/20/21**      **Apologies** to be received.
- 14/20/21**      **Declarations of interest** To receive declarations of interest in respect of any agenda items below (Localism Act 2011)
- 15/20/21**      **Minutes of the last meeting** To approve the minutes of the Community Development Committee meeting held on 13<sup>th</sup> July 2020 (previously circulated) as being an accurate record of the meeting and to consider any Matters Arising not covered elsewhere on the agenda.
- 16/20/21**      **Annual Action Plan** To review the Annual Action Plan for 2020-21 for the Committee (previously circulated), note progress to date and identify ongoing actions

FINAL

- 17/20/21**      **Schedule of Maintenance** To review the list of maintenance tasks that fall under the Community Development budget (previously circulated)
- 18/20/21**      **Community Development budget**
- **To review budget for 2020-21** (copy of “half-year” management accounts as at 30<sup>th</sup> September 2020 to be circulated with agenda)
  - **To agree the way forward regarding production of the Community Development budget for 2021-22**
- 19/20/21**      **Any other business** To report on any other matters for information.
- 20/20/21**      **Items for the next meeting** To confirm the action points required prior to the next meeting.

***Please be aware that this meeting may be filmed or recorded.***

Date of next meeting: Monday, 19<sup>th</sup> April 2021