

Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a Full Council Meeting on Monday 25th September 2023 at 7.00 pm in the Stanton Hall, Church Piece, Charlton Kings GL53 8AR.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
18th September 2023

The legislation that permitted virtual meetings ended on 7th May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to clerk@charltonkingsparishcouncil.gov.uk

AGENDA

- 109/23/24** **Recording and filming of meetings** The Chair will ask all those present if any member of the public is intending to record or film the meeting.
- 110/23/24** **Apologies** to be received
- 111/23/24** **Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011)
- 112/23/24** **Public session** The Chair will ask members of the public if they wish to address the Council in the public session.
- 113/23/24** **Issues raised by members of the public in advance of the meeting**
- 114/23/24** **Minutes of previous meeting** To approve the minutes of the meeting of the Full Council Meeting on 21st August 2023 (previously circulated) as being an accurate record of the meeting.
- 115/23/24** **Reports and apologies from County and Borough Councillors** To receive reports or apologies from County and Borough Councillors
- 116/23/24** **Councillor vacancies and Committee membership**
- a) To note that there are currently two vacancies on the Parish Council and agree any actions if applicable
 - b) To consider an application for co-option from Ms Laura Lock

FINAL

- i. To resolve to close the meeting while the application is discussed
 - ii. If the application is approved, to agree timing for delivery of Declaration of Acceptance
- c) To note that Cllr Munro has resigned as a councillor with effect from 30th November 2023
- d) To agree Cllr Earl's Committee membership

117/23/24 **Monthly Accounts** To approve the monthly accounts to 31st August 2023 (previously circulated)

118/23/24 **Payments** To ratify the payments list (previously circulated) showing payments made in August 2023

119/23/24 **Financial Matters**

- a) To formally appoint an internal auditor for the financial year 2023-24
- b) To ratify purchase of laptop for use by new Administrative Officer

120/23/24 **Restoring Cheltenham's Escarpment Grasslands**

- a) To receive an update
- b) Nofence Cow Collars for Ravensgate Common
 - To ratify small increase in cost of purchase of Nofence cow collars which was agreed at the Full Council meeting on 21st August 2023
 - To note loan agreement with grazier
- c) To agree grant application for access gate to Lynch Lane

121/23/24 **St Mary's Churchyard**

- a) To receive an update
- b) To agree a contractor for Phase 2 of the maintenance of the perimeter walls (New Street)

122/23/24 **Kings Hall CCTV**

- a) To receive an update and agree quote for CCTV and way forward

123/23/24 **Church Piece mural**

- a) To consider a proposal and agree the way forward

124/23/24 **Governance**

- a) To review and adopt an updated Planning and Housing Policy

125/23/24 **Strategy Event**

- a) To receive an update on preparations for the event including submission of "three key priorities" for 2024-25 by Lead Councillors to the Clerk by 8th October 2023

126/23/24 **Communications and Community Engagement**

- a) To receive a report on the Communications Working Group meeting on 18th September 2023 and note any resulting actions
- b) For Councillors to share information about forthcoming events

FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.

127/23/24 **Update on key projects** To receive written reports on key projects as applicable

- a) CK Connect and Youth Work (Cllr Johnson)
- b) CK Futures (Cllrs Parnham and Evans)

- c) Grange Field (Cllr Palmer)
- d) Community Events (Cllr Palmer)
- e) "Paths for All" (Cllrs Gosling and Holt)

128/23/24

Update on Standing Committees The minutes of all Standing Committee meetings are available on the Parish Council website.

- a) Allotments (Cllr Hawkins)
- b) Community Assets (Cllr Munro)
- c) Finance and General Purposes (Cllr Gandhi)
- d) Planning (Cllr Grimshaw)

129/23/24

Reports for information To receive written reports in advance of the meeting on matters for information

130/23/24

Any other business To report on any matters for information

Date of next meeting: Full Council Meeting - Monday, 30th October 2023 at 7.00 pm