

## Allotments Committee

### Schedule of recurrent maintenance works on the 4 allotment sites – Updated September 2020

Site	Last done in	Repeat frequency	To be done next in	Description of work
<b>Boundary Wall</b>				
Croft	2020 (RW)	2 years	2022	Inspect stonework for necessary repairs or restoration by professional stone mason
Croft		2 years	2021	Stone mason to repair and restore wall as identified in 2020 inspection
Croft	2019 (Handyman)	2 years	2021	Remove all plants from between walling stones. (Needs to be written into stonemason's contract)
Croft	2019 (Handyman)	2 years	2021	Clearance of ivy overhanging pavement by bus stop. (Needs to be written into stonemason's contract)
<b>Internal hedging</b>				
Croft	2019 (Handyman)	5 years	2023 (to align with other Croft brushcutting works).	Brushcutting to take hedge by cemetery entrance road back to railings.
Croft ATC	2018 (tenant of plot 14)	5 years	2023	Cutting privet hedge behind Plot 21 back to cemetery railings.
Croft ATC	Never	5 years	2023	Trim back internal only, overgrowing hedge/branches from access road.

Sappercombe	2015 (Dean Vernon)	5 years+	2020 (Winter)	Blackthorn hedge between pavilion compound and first gate to be cut down to 5 ft. (Consider total replant with Beech/Hornbeam). This may slip into 2021 due to tree surgeon's workload but will be completed by March 2021.
<b>Grass Mowing/Strimming</b>				
All sites	2020 (Mowing contract)	Annual	2020	Mowing Contract - 8 cuts between 1 <sup>st</sup> April to 1 <sup>st</sup> October.
Strimming	2020 (Part of mowing contract)	Annual	2020	Strim at various frequencies for each area as identified by the 2020/21 contract and strimming maps
<b>Tree Safety Inspection</b>				
All sites	2020 (Dean Vernon)	5 years	2025	NB Needs to include CKPC-owned land by Ham Brook below Ryeworth Allotments. Tree surgeon has completed quinquennial inspection of all allotment trees. Ash trees over Greenway Lane have been identified as the only concern. Tree surgeon will cut back dead top wood to make safe this winter. Apple tree on Croft 21 has been felled. Consider organising felling of dead ash tree on Mitchell's land by Greenway Lane.
<b>Boundary fences/Gates</b>				
All sites (Ad hoc)		As necessary		Inspect all fences and gates to ensure that they are effective and safe.

V September 2020