

COMMUNITY ENGAGEMENT & WELLBEING COMMITTEE

Minutes of a meeting on Monday, 10th October 2022 at 7.00 pm

Committee members present: Cllrs Palmer (Chair), Evans, Gandhi, Hall, Holt, Honeywill, Morton, and Parnham

In attendance: Mrs Joanna Noles (Clerk) and Mrs Anna Macfadzean (Community Development Officer).

The meeting started at 7.00 pm.

29/22/23 Recording and filming of meetings

There was no request to record or film the meeting.

30/22/23 Apologies

Received and accepted from Cllr Johnson.

31/22/23 Declarations of interest

No declarations of interest were received in relation to items on the agenda.

32/22/23 Minutes of the last Community Engagement and Wellbeing Committee Meeting

- **To approve the minutes from the Community Engagement and Wellbeing Committee held 8th August 2022**

The minutes of the Community Engagement and Wellbeing Committee's meeting on 8th August 2022, which had been previously circulated, were APPROVED UNANIMOUSLY and signed by Cllr Palmer as an accurate record.

- **To note any matters outstanding which were not covered elsewhere on the agenda**

None.

33/22/23 Minutes of the last Community Assets Meeting

The draft minutes for the Community Assets Committee meeting on 29th September 2022, which had been circulated in advance of the meeting, were noted.

34/22/23 Management Accounts and Community Engagement and Wellbeing budget

- **To review management accounts for Community Engagement and Wellbeing Projects and performance against the budget for 2022-23 as at 30th September 2022.**

Noted.

35/22/23 Annual Action Plan

The latest version of the Annual Action Plan was noted and an update in relation to the various Working Groups provided as set out below. An amended version of the Action Plan will be circulated to Community Engagement and Wellbeing Committee members ahead of the next meeting. **Action: Community Development Officer**

1) Community Involvement (Cllr Honeywill)**a) Funded Events**

Cllr Honeywill reported a successful Autumn Fayre (24th September) enabling councillors to speak to a good number of residents.

b) Parish Councillor Monthly Drop-ins

Cllr Honeywill reported a successful first Drop-in Session (12th October) which facilitated positive engagement with the local community. Cllr Honeywill thanked Cllr Palmer for the display that was created and also thanked Cllr Parnham for joining the Drop-in Session. **Action: CDO to investigate production of business cards and a pull up banner for use at these sessions.**

c) Remembrance Service

Cllr Honeywill will attend the Remembrance Service (13th November). Cllrs Hall and Palmer will also be in attendance. Councillor attendance and help needed with the road barriers will be added as items for the next Full Council Meeting. **Action: Clerk**

d) Police Meeting with Shop Keepers re: Anti-Social Behaviour in Church Piece

Cllr Honeywill thanked Cllr Munro for representing the Parish Council at the meeting on 29th September. Cllrs Evans and Palmer reported incidents of ASB on Grange Field and the Beeches which they have been made aware of. Cllr Honeywill reminded the working group that a Meeting of the Task Force will be set shortly to follow up on some of these issues. Cllrs Gandhi and Palmer expressed an interested in attending this meeting. **Action: Cllr Johnson to confirm when the next Meeting of the Task Force will be and notify Councillors.**

e) CCTV re: Anti-Social Behaviour in Church Piece

Cllr Honeywill reported that she understands that CCTV will be installed on the Kings Hall by the Kings Hall Youth and Community Centre Trustees.

Cllr Honeywill reported that a group of local parents are willing to fund CCTV on the side of the changing room overlooking the Beeches Playing Field. Cllr Honeywill directed them to Cheltenham Borough Council (CBC) and the Police as CBC is responsible for the Beeches. Cllr Palmer has also relayed this information to Borough Cllr Angie Boyes.

2) CK Health Connect (Cllr Johnson)

Cllr Johnson was not present at the meeting. It was noted that a detailed written update on the Action Plan had been circulated in advance of the meeting. Cllr Palmer asked for her thanks to Cllr Johnson to be noted.

Cllr Palmer noted that on the Action Plan's RAG rating, Amber can indicate that a project is 'in development' or that it is 'business as usual'. Cllrs agreed AGREED UNANIMOUSLY to use a blue colour for 'business as usual' going forwards.

3) **CK Youth (Cllr Johnson)**

Cllr Palmer noted that feedback from the Summer Programme Wash-up Meeting suggested that Young People do not follow the Parish Council on social media. The CDO highlighted the importance of Youth Providers delivering their own communications and event promotion in partnership with the Parish Council.

4) **CK Futures (Cllr Parnham and Cllr Evans)**

a) **We are Nature Campaign**

The Autumn Fayre was the culmination of this campaign. Cllr Parnham highlighted the importance of spotting opportunities and reported that the CK Futures team plans to bring this campaign back again next year.

b) **How to shop (or not) Campaign**

Cllr Parnham reported that this will be a 'light touch' campaign with a focus around seasonal festivities (Halloween and Christmas).

c) **CK Futures Monthly Talks**

Cllr Parnham reported that the monthly talks are restarting in October with the Nick Grayson talk and the September showing of the film 2040 was very successful with an article in the Cheltenham Post (thanks to Borough Council contacts). The November talk with Patricia Thornley is also booked.

d) **Partner Events**

Cllr Parnham reported that a second set of Sustainable Living Workshops is underway.

Cllrs Parnham and Evans are meeting with partners to progress the "Library of things" project in collaboration with CK Library.

Cllr Parnham reported that further collaboration with Charlton Kings Junior School is planned.

e) **Eco Exchange**

Cllr Parnham reported that Pates school has reconnected with CK Futures and there may be progress to report at the next meeting.

f) **Trees**

i) **Tree Guardians:**

Cllr Parnham reported that work has begun on the 'Celebration of Trees' week (starting 26th November) and this will act as a springboard for the work of the Tree Guardians.

ii) **Green Spaces Inventory**

Cllr Parnham suggested that the green spaces inventory is not a priority and should be removed from the action plan. This was AGREED UNANIMOUSLY.

36/22/23 Financial Matters

There were no items of expenditure to be considered at this meeting.

37/22/23 Fundraising

The Clerk reported that when budget holders devise their draft budget they have been asked to suggest the source of funding for their project (precept/reserves/fundraising).

38/22/23 Grant-making

Nothing to report.

39/22/23 Partnership and Volunteering

Cllr Palmer highlighted the large quantity of partnership work which now occurs as business as usual within the Parish Council projects. Cllr Honeywill agreed that volunteering and partnering happen organically through shared interests. Cllrs Palmer and Honeywill believe that the development of this is best looked at as part of the Parish Plan.

40/22/23 Any other business

There was no other business.

41/22/23 Date of next meeting – The next meeting will take place at 7.00 pm on Monday, 12th December 2022.

The meeting closed at 7.45 pm

Date of next meeting: Monday, 12th December 2022.

These minutes are subject to approval at the next Committee meeting. Minutes prepared by the Community Development Officer and overseen by the Clerk to the Council 01242 250087 or clerk@charltonkingsparishcouncil.gov.uk