

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

COMMUNITY ENGAGEMENT & WELLBEING COMMITTEE

Minutes of a meeting on Monday, 8th August 2022 at 7.00 pm

Committee members present: Cllrs Palmer (Chair), Cockwill, Evans, Gandhi, Hall, Holt, Honeywill, Johnson, Morton, and Parnham

In attendance: Mrs Joanna Noles (Clerk) and Mrs Anna Macfadzean (Community Development Officer).

The meeting started at 7.00 pm.

16/22/23 **Recording and filming of meetings**

There was no request to record or film the meeting.

17/22/23 **Apologies**

There were no apologies as all members of the Committee were present.

18/22/23 **Declarations of interest**

No declarations of interest were received in relation to items on the agenda.

19/22/23 **Minutes of the last Community Engagement and Wellbeing Committee Meeting**

- **To approve the minutes from the Community Engagement and Wellbeing Committee held 20th June 2022.**

The minutes of the Community Engagement and Wellbeing Committee's meeting on 20th June 2022, which had been previously circulated, were APPROVED BY MAJORITY (9 in favour 1 abstention) and signed by Cllr Palmer as an accurate record.

- **To note any matters outstanding which were not covered elsewhere on the agenda**

There were no matters outstanding which are not covered elsewhere in the meeting.

20/22/23 **Minutes of the last Community Assets Meeting**

The draft minutes for the Community Assets Committee meeting on 14th July 2022, which had been circulated in advance of the meeting, were noted.

21/22/23 Management Accounts and Community Engagement and Wellbeing budget

- **To review management accounts for Community Engagement and Wellbeing Projects and performance against the budget for 2022-23 as at 30th June 2022.**

The management account and budget for 2022-23 at 30th June 2022 were noted.

It was highlighted by Cllr Gandhi that the £200 budget for the Platinum Jubilee was not spent. Cllr Holt explained that the Curate of Holy Apostles moved to a new church and so the walking project did not go ahead. The Clerk explained that this money would go back into the reserves at the year end if it was not vired by Full Council for another use in the current financial year.

22/22/23 Annual Action Plan

The latest version of the Annual Action Plan was noted and an update in relation to the various Working Groups provided as set out below. An amended version of the Action Plan will be circulated to Community Engagement and Wellbeing Committee members ahead of the next meeting. **Action: Community Development Officer**

1) Community Involvement (Cllr Honeywill)**a) Community/Public Open Meetings**

Cllr Honeywill reported that there is no current plan for an additional Community Open Meeting this year. The Clerk explained that there is only an obligation for an Annual Parish Meeting. Cllr Palmer feels that using the Autumn Fayre as a way to communicate with residents is effective.

b) Funded Events

The Summer Fayre (18th June) was successful and the council has invested in an additional gazebo. The Autumn Fayre (24th September) has already reached maximum capacity on stalls.

c) Events on Grange Field

Free football sessions are happening weekly and Inspire to Aspire are running weekly sports sessions through HAF over the summer. The CKPC Summer Programme included a Cricket Coaching session which was very successful and is hoped to be the start of future partnership work.

d) Charlton Kings Volunteers

Cllr Palmer reported that the discussion of volunteer opportunities had been deferred.

2) CK Health Connect (Cllr Johnson)

It was noted that a detailed written update on the Action Plan had been circulated in advance of the meeting.

a) Digital Inclusion

Adult Education Gloucester is running a new Digital Skills course from 12th September to 3rd October in the Conference Room.

The Digibus is coming to the Autumn Fayre on Saturday 24th September.

b) Library Partnership

The Children's Coding Project is being run on 3 week cycles and is currently full. Parish Council social media support has proven helpful.

c) Youth Survey

Discussions between clinicians are ongoing for the expansion of mental health workshops.

d) Health Connect Directory

The online version was updated May 2022 and the hardcopy of the Health Connect Directory will be ready for the Autumn Fayre.

3) CK Youth (Cllr Johnson)

Cllr Johnson reported that we are getting very good feedback from the community on the summer programme. Most workshops are already fully booked. The programme will be reviewed at the end of the summer.

4) CK Futures (Cllr Parnham and Cllr Evans)

It was noted that a detailed written update on the Action Plan had been circulated in advance of the meeting.

a) Food Waste Campaign

This campaign has concluded. Cllr Palmer thanked Cllr Evans and the CDO for their support.

b) We are Nature Campaign

The Autumn Fayre will be the culmination of this campaign.

c) Conscious Consumerism Campaign

Cllr Parnham reported that this project is in the planning phase.

d) CK Futures Monthly Talks

Cllr Parnham reported that CK Futures talks have now paused until September. The 2040 film is due to be shown and the Podcasts are progressing well. Work is underway for more effective promotion.

e) Partner Events

Cllr Parnham reported that the projects for a "Library of things" and "Youth Ambassadors" are in progress. CK Futures has been invited to return to Richard Pates and CKJS.

f) Eco Exchange

Cllr Parnham reported that the Eco Exchange has not progressed.

g) Trees

i) Tree Guardians:

Cllr Parnham is exploring the potential of a Tree Festival (working title) to take place late April/May 2023.

ii) **Queen's Platinum Jubilee:**

The sign for the Platinum Jubilee oak trees has been installed on Newcourt Green.

23/22/23 Financial Matters

There were no items of expenditure to be considered at this meeting.

24/22/23 Fundraising

Cllr Palmer reported that the next phase of the Grange Field project will not be able to go ahead without fundraising. The work on Grange Field links to both CK Futures and CK Health Connect and our knowledge of what the community has asked for.

Cllr Palmer explained that the project is set against clear criteria which will make it easier to obtain a grant towards the work.

25/22/23 Grant-making

Nothing to report.

26/22/23 Partnership and Volunteering

Cllrs Honeywill and Parnham both feel that Volunteering will happen naturally through the projects of the Parish Council e.g. Grange Field. Cllr Parnham reported a recent volunteer who has asked to join the work of CK Futures.

27/22/23 Any other business

The Charlton Kings Baptist Church's Youth Worker has requested permission to use the MUGA for a basketball game on 26th August. The Clerk explained that the MUGA is an extension of Grange Field and can therefore be booked. Therefore, notices will be put up around the MUGA to give notice of the planned usage. E.g. Planned Community Event – Basketball game for children. Information on the event, date/time and how to get involved will be included. **Action: Admin Assistant**

Cllr Johnson expressed approval for the new format of the Community Engagement and Wellbeing Committee meetings and suggested that as it is more efficient it may be that a meeting every other month is not necessary. Cllr Johnson suggested that this can be discussed outside of the meeting by Cllrs Palmer, Honeywill and the Clerk.

28/22/23 Date of next meeting – The next meeting will take place at 7.00 pm on Monday, 10th October 2022.

The meeting closed at 7.45 pm

Date of next meeting: Monday, 10th October 2022.

These minutes are subject to approval at the next Committee meeting. Minutes prepared by the Community Development Officer and overseen by the Clerk to the Council 01242 250087 or clerk@charltonkingsparishcouncil.gov.uk