

Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

FULL COUNCIL

Minutes of the Full Council Meeting of Charlton Kings Parish Council on Monday, 19th December 2022 at 7.00 pm

Members present: Cllrs Honeywill (Chair), Beard, Cockwill, Evans, Gandhi, Grimshaw, Hall, Hawkins, Holt, Johnson, Munro, Palmer and Parnham

In attendance: Borough and County Cllr Matt Babbage
Joanna Noles (Clerk)

No members of the public attended the meeting.

The meeting was opened at 7.00 pm. Cllr Honeywill thanked all councillors for their support during her first six months as Chair.

170/22/23 Recording and filming of meetings

There were no requests to record or film the meeting.

171/22/23 Apologies

Apologies were received and accepted from Cllrs Gosling and Morton.

172/22/23 Declarations of interest (Localism Act 2011)

No declarations of interest were received in relation to items on the agenda.

173/22/23 Public session

No members of the public were present at the meeting.

174/22/23 Issues raised by members of the public in advance of the meeting

- **New grit bin at Bafford Approach**

The Clerk informed the Council that, subsequent to the publication of the agenda for this meeting, a number of other requests for new grit bins had been received from local residents. In order to approach this issue strategically, taking into account residents' requests, the locations of current bins and the views of Gloucestershire Highways, consideration of possible new grit bins and a review of the Parish Council's Winter Plan, will be brought to the Full Council meeting on 30th January 2023 following discussion at the Community Assets meeting on 12th January 2023. Cllr Palmer will also raise the issue of new grit bins, and get further clarification regarding the timescales and process for refilling of the bins,

at her liaison meeting with Gloucestershire Highways on 10th January 2023. At the suggestion of Cllr Parnham, there will also be consideration of how the community might be supported in relation to awareness and use of grit bins.

175/22/23 Minutes of previous meeting

The following matters arising from the minutes, which were not covered elsewhere on the agenda, were noted.

- 155/22/23 (139c/22/23) – Cllr Munro said that two meetings would take place early in the New Year in order to progress the Ravensgate Management Plan contract.
- 156/22/23 – Borough and County Cllr Babbage said that the planting of 300 trees on the Queen Elizabeth II Playing Field in Charlton Kings would take place during the day on Tuesday, 24th January 2023.

The minutes of the Full Council meeting held on 28th November 2022 (previously circulated) WERE APPROVED UNANIMOUSLY and were signed by Cllr Honeywill as an accurate record.

176/22/23 Reports or apologies from County and Borough Councillors

Apologies from Borough Cllr Boyes were noted. The Clerk said that there were no other apologies or reports from County and Borough Councillors.

Borough and County Cllr Babbage, who was present at the meeting, made the following points:

- Discussions are still ongoing regarding making the temporary 40 mph limit on the A40 permanent.
- The Parliamentary Boundary Commission has recommended that Springbank comes under the Tewkesbury constituency.
- A Borough Ward Boundary consultation is now in progress. There are no suggested changes within Charlton Kings Parish.
- Borough Cllr Savage has recently stood down and a byelection will take place early in 2023.

177/22/23 Vacancies on the Parish Council

It was noted that there are currently two vacancies for Parish Councillors. A proactive campaign to encourage applicants will be undertaken early in the New Year. Anyone who is interested in becoming a Parish Councillor, or would like further information about the role, should contact the Clerk on clerk@charltonkingsparishcouncil.gov.uk

178/22/23 Monthly Accounts

The accounts for the year to 30th November 2022 (previously circulated) were APPROVED UNANIMOUSLY by the Council.

179/22/23 Payments

The Council reviewed the list (previously circulated) of all payments issued in the calendar month November 2022 and UNANIMOUSLY RATIFIED the payments totalling £15,374.50 (£14,414.78 plus VAT of £959.72) which Cllr Honeywill signed in her role as Chair.

180/22/23 Financial matters

a) Restoring Cheltenham's Escarpment Grasslands

It was AGREED UNANIMOUSLY that a contribution is made to the Restoring Cheltenham's Escarpment Grasslands project of £612.30, equal to VAT reclaimed in relation to its projects in the last quarter.

b) St Mary's Churchyard

It was AGREED UNANIMOUSLY that IPS Masonry (Contractor A) is appointed as the contractor to undertake replacement of the perimeter wall railing bases in the current financial year at a cost of £2,890 excluding VAT.

It was AGREED UNANIMOUSLY that IPS Masonry (Contractor A) is appointed as the contractor to undertake consolidation of the perimeter wall railing bases in the financial year 2023/24 at a cost of £2,790 excluding VAT. This order is subject to confirmation of the budget for 2023/24 at the Full Council meeting on 30th January 2023.

181/22/23 Community Grants and Support

a) To consider an application for a free meeting space from Charlton Kings Infants School Parents and Friends Association

THE COUNCIL APPROVED UNANIMOUSLY that free meeting space as requested is offered to Charlton Kings Infants School Parents and Friends Association for the remainder of the current financial year in the first instance.

b) To consider an application for free meeting space from Charlton Kings Creative Crafters

THE COUNCIL APPROVED BY MAJORITY (12 in favour; 1 against) that free meeting space as requested is offered to Charlton Kings Creative Crafters for the remainder of the current financial year in the first instance.

182/22/23 Communications and Community Engagement

a) To receive a report from Cllr Parnham on the Communications Working Group meeting on 8th December 2022.

Cllr Parnham provided a brief verbal report.

Cllr Honeywill said that newly designed personalised business cards were available for all councillors who wished to have them. **Councillors who would like business cards should notify the Community Development Officer.**

183/22/23 Update on key projects

a) CK Health Connect and Youth Work

Cllr Johnson's report, including the CK Health Connect strategic plan for 2023, which had been previously circulated, was noted. Cllr Johnson said that she and Cllr Gandhi are due to meet representatives of Balcarras early in the New Year in relation to the Community Grant to Klingfilms (agreed at the Full Council meeting on 28th November 2022).

b) CK Futures

A short audio-visual presentation about CK Futures' work in 2022, and its objectives for 2023, produced by Cllr Evans, was shown.

Cllr Parnham's report, providing a summary of work in 2022, which had been previously circulated, was noted. Cllr Parnham said that working in partnership with the Charlton Kings Library, Planet Cheltenham and Vision 21 to set up a "Library of Things" in Charlton Kings would be a major focus early in the New Year. The "Library of Things" would enable residents to borrow rather than buy expensive items such as tools. If the project is successful, it may be disseminated to other areas of Cheltenham.

c) Grange Field

Cllr Palmer reported that the grant application for the environmental project had been submitted to the Gloucestershire County Council's Build Back Better fund. Cllr Palmer said that planting of the new hedging whips would take place in late January 2023. **Any councillor who wishes to help with the planting should contact Cllr Palmer.**

d) Restoring Cheltenham's Escarpment Grasslands (RCEG) Project

Cllr Munro said that a detailed report would be brought to the Community Assets Committee meeting on 12th January 2023. He said that the RCEG Project had seen a great deal of progress in 2022. As mentioned under agenda item 175/22/23, meetings will take place early in the New Year to finalise the contract arrangements in relation to production of the Ravensgate Common management plan.

184/22/23 Update on Standing Committees

- **Allotments**

Nothing to report.

- **Community Assets**
Nothing to report.
- **Community Engagement and Wellbeing**
Nothing to report.
- **Planning**
Cllr Grimshaw said that the Parish Council's Planning Committee had again objected to the latest application for 185 Cirencester Road (former NISA site).

185/22/23 External reports for information

None.

186/22/23 Any Other Business

- **Bank signatories**
Cllr Grimshaw asked if two of the signatories to the Parish Council bank accounts could sign his application form for internet access to the accounts.
- **Thank you**
The Clerk warmly thanked all councillors, on behalf of all Parish Office staff, for the extremely generous Christmas gifts, to which they had personally contributed.

There was no other business.

The meeting closed at 07.53 pm.

Date of next meeting: Monday, 30th January 2023, 7.00 pm

These minutes are subject to approval at the next Council meeting. Minutes prepared by the Clerk to the Council 01242 250087 or clerk@charltonkingsparishcouncil.gov.uk