

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a meeting of the Parish Council to be held on

Monday 20th December 2021 at 7.00 pm in the Stanton Hall, Church Piece, Charlton Kings GL53 8AR.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
13th December 2021

The legislation that permitted virtual meetings ended on 7th May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- Members of the public who wish to attend the meeting will be asked to form a socially-distanced queue at the main entrance to the Stanton Hall (by the Library) until they are given access to the building by a Councillor or member of staff immediately prior to the start of the meeting.
- Members of the public must proceed as directed to their seat at the meeting and remain in it until the end of the meeting.
- Members of the public will be requested to wear masks at the meeting.
- MEMBERS OF THE PUBLIC MUST CONTACT clerk@charltonkingsparishcouncil.gov.uk if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to clerk@charltonkingsparishcouncil.gov.uk

AGENDA

- | | |
|------------------|--|
| 184/21/22 | Recording and filming of meetings The Chair will ask those present if any member of the public is intending to record or film the meeting. |
| 185/21/22 | Public session The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm |
| 186/21/22 | Issues raised by members of the public in advance of the meeting To consider any issues and agree a response. |
| 187/21/22 | Apologies to be received. |
| 188/21/22 | Declarations of interest To receive declarations of interest in respect of agenda items below (Localism Act 2011). |
| 189/21/22 | Minutes of previous meeting To approve the minutes of the Full Council Meeting held on 29 th November 2021 (previously circulated) as being accurate records of the meeting. |
| 190/21/22 | Councillor resignation To note that Cllr Lansley resigned with immediate effect on 9 th December 2021 |

- 191/21/22** **Committee membership** To consider committee membership of Cllr Gandhi and other councillors as applicable
- 192/21/22** **Reports or apologies from County and Borough Councillors** To receive written reports or apologies from County and Borough Councillors (Cheltenham Charter 2021).
- 193/21/22** **Monthly Accounts** To approve the monthly accounts to 30th November 2021 (previously circulated).
- 194/21/22** **Payments** To ratify the payments list (previously circulated) showing payments made in November 2021
- 195/21/22** **Financial Matters**
- To agree that Cllr Munro should become a signatory to the Lloyds, Unity Trust and Nationwide bank accounts
 - To agree legal fees in relation to the Grange Field Deed of Variation
- 196/21/22** **Internal review**
- To note that Cllr Hodges conducted an internal review of financial records and health and safety documentation and to consider any resulting recommendations
- 197/21/22** **Governance**
- To consider and agree Terms of Reference for the Community Assets Committee, and the Community Engagement and Wellbeing Committee
- 198/21/22** **Restoring Cheltenham's Escarpment Grasslands Project**
- To receive an update from Cllr Williams
- 199/21/22** **Youth Work**
- To note that a report on the Youth Work Stakeholders Group meeting on 25th November 2021 will be brought to the first meeting of the Community Engagement and Wellbeing Committee.
- 200/21/22** **Community Open Meeting**
- To note that a report on the Community Open meeting on 18th November 2021 will be brought to the first meeting of the Community Engagement and Wellbeing Committee.
- 201/21/22** **Communications and Community Engagement**
- To receive a report on the meeting of the Communications and Community Engagement Working Group on 13th December 2021
 - To note the list of items and authors (previously circulated) for the January 2022 Parish Council Newsletter. Suggested additions or amendments to the list to be emailed to the Community Engagement Officer in advance of the meeting.
 - To agree the topic for the February 2022 Local Answer article

FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.

- 202/21/22** **Update on key projects** To receive written reports on key projects as applicable
- Grange Field (Cllr Palmer)
 - CK Futures (Cllr Parnham)

- CK Health Connect including arrangements for Community Open Meeting (Cllr Johnson)
- Inspire to Aspire

203/21/22

Update on Standing Committees The minutes of all Standing Committee meetings are available on the Parish Council website.

- Allotments
- Community Development
- Finance and General Purposes
- Planning

204/21/22

External meetings and consultations To receive written reports in advance of the meeting regarding meetings attended by Councillors and Clerk, and on any input to consultations.

205/21/22

Any other business To report on any matters for information

206/21/22

CONFIDENTIAL ITEM – Rights of Way

- To resolve to close the meeting to members of the public
- To consider a paper regarding the historic donation and agree any resulting actions

Date of next meeting: Full Council Meeting - Monday, 31st January 2022 at 7.00 pm