

Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a **virtual meeting** of the Parish Council to be held on Monday 22nd February 2021 at **7.00 pm**.

NB: This meeting is allowable under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 4th April 2020 in response to the COVID-19 outbreak. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
15th February 2021

How to access the meeting

Members of the public who want to attend the virtual meeting should contact the Clerk on clerk@charltonkingsparishcouncil.gov.uk ideally by 12.00 on the day of the meeting to request an invitation. Invitations will not be issued to members of the public after the start of the meeting.

AGENDA

- 206/20/21** **Recording and filming of meetings** The Chair will ask those present if any member of the public is intending to record or film the meeting.
- 207/20/21** **Public session** The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm. *NB: Please contact the Clerk on clerk@charltonkingsparishcouncil.gov.uk if you have any queries about how to do this at a virtual meeting.*
- 208/20/21** **Apologies** to be received.
- 209/20/21** **Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011).
- 210/20/21** **Minutes of previous meeting** To approve the minutes of the Full Council Meeting held on 25th January 2021 (previously circulated) as being an accurate record of the meeting.
- 211/20/21** **Reports or apologies from County and Borough Councillors** To receive written reports or apologies from County and Borough Councillors
- 212/20/21** **Committee membership** To agree Committee membership for Cllr Ian Gosling and Cllr Katie Gosling
- 213/20/21** **Monthly Accounts** To approve the monthly accounts to 31st January 2021 (previously circulated).
- 214/20/21** **Payments** To ratify the payments list (previously circulated) showing payments made in January 2021
- 215/20/21** **Financial matters**
- To confirm mowing contracts for Grange Field, St Mary's Churchyard and the allotments for the financial year 2021-22
- 216/20/21** **Youth Work** To consider a proposal for youth work provision in Cheltenham and how this might be supported by the Parish Council

- 217/20/21 Staffing Working Group** To receive an update from Cllr Honeywill
- 218/20/21 Kings Hall Working Group**
- To receive an update from Cllr O’Sullivan
 - To ratify appointment of surveying firm that will undertake the condition survey
- 219/20/21 Grange Field Working Group**
- To receive an update from Cllr Palmer
 - To consider the way forward in relation to the proposed “all-weather” exercise path
- 220/20/21 CK Futures** To receive an update from Cllr Parnham
- 221/20/21 Community Infrastructure Levy (CIL) funding in 2020-21** To consider the way forward regarding allocation of CIL funding received in the current financial year
- 222/20/21 Governance**
- To consider adoption of an updated Code of Conduct (previously circulated)
 - To consider adoption of an updated Grievance Policy (previously circulated)
 - To consider the way forward regarding an updated Reserves Policy (previously circulated)
- 223/20/21 Communications and Community Engagement**
- To agree the way forward in relation to the Annual Parish Meeting and Community Open Meeting which is scheduled for 13th May 2021
 - To receive a report on the initial meeting of the new Communications and Community Engagement Working Group on 18th February 2021 and agree the way forward for the group
 - To confirm the list of items and authors (previously circulated) for the March 2021 Parish Council Newsletter. Suggested additions or amendments to the list to be emailed to the Clerk in advance of the meeting.
 - To agree the topic for the April 2021 Local Answer article
- 224/20/21 Natural and built environment including Ravensgate Common bid**
- To receive an update report from Cllr Williams, following the successful bid for funding by the Escarpment Grassland Landscape Enhancement Initiative.
- 225/20/21 FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.**
- 226/20/21 Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.
- Allotments – 11th February 2021
 - Community Development – 8th February 2021
 - Finance and General Purposes
 - Planning – 1st and 15th February 2021
- 227/20/21 External meetings and consultations** To receive written reports in advance of the meeting regarding meetings attended by Councillors and Clerk, and on any input to consultations.
- 228/20/21 External reports for information** To receive written reports in advance of the meeting on matters for information
- 229/20/21 Any other business** To report on any matters for information.
Date of next meeting: Full Council meeting - Monday, 29th March 2021 at 7.00 pm