

Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a meeting of the Parish Council to be held on

Monday 25th April 2022 at 7.00 pm in the Stanton Hall, Church Piece, Charlton Kings GL53 8AR.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
19th April 2022

The legislation that permitted virtual meetings ended on 7th May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- MEMBERS OF THE PUBLIC MUST CONTACT clerk@charltonkingsparishcouncil.gov.uk if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to clerk@charltonkingsparishcouncil.gov.uk

AGENDA

- 277/21/22** **Recording and filming of meetings** The Chair will ask those present if any member of the public is intending to record or film the meeting.
- 278/21/22** **Public session** The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm
- 279/21/22** **Issues raised by members of the public in advance of the meeting** To consider any issues and agree a response.
- 280/21/22** **Apologies** to be received.
- 281/21/22** **Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011).
- 282/21/22** **Councillor resignation** To note that Cllr Smith resigned with immediate effect on 28th March 2022
- 283/21/22** **Minutes of previous meeting** To approve the minutes of the Full Council Meeting held on 28th March 2022 (previously circulated) as being accurate records of the meeting.
- 284/21/22** **Reports or apologies from County and Borough Councillors** To receive written reports or apologies from County and Borough Councillors (Cheltenham Charter 2021).
- 285/21/22** **Monthly Accounts** To approve the monthly accounts to 31st March 2022 (previously circulated).

- 286/21/22** **Payments** To ratify the payments list (previously circulated) showing payments made in March 2022
- 287/21/22** **Internal review**
- To note that Cllrs Hodges and Gandhi conducted an internal review of financial records on 11th April 2022 and to consider any resulting recommendations
- 288/21/22** **Community Infrastructure Levy (CIL)** To note that a further allocation of CIL funding has been made by Cheltenham Borough Council in April 2022
- 289/21/22** **Insurance renewal** To consider renewal of insurance by BHIB for 2022-23
- 290/21/22** **Grange Field**
- To receive an update from Cllr Palmer
 - To consider quotes for a gate to Grange Field and agree a contractor
- 291/21/22** **Restoring Cheltenham's Escarpment Grasslands project**
- To receive an update from Cllr Williams
 - To consider a quote for tree clearance on Leckhampton Hill and appoint a contractor
 - To consider quotes for fencing materials and installation at Reversion Field
- 292/21/22** **Memorials on Ravensgate Common**
- To consider and agree a paper from Cllr Williams regarding criteria for decisions in response to requests for private memorials on Ravensgate Common
 - To consider a request from a member of the public for a commemorative bench on Ravensgate Common
- 293/21/22** **Meeting Dates**
- To note and agree updated schedule of meeting dates for 2021-22
 - To note draft schedule of meeting dates for 2022-23
- 294/21/22** **National Association of Local Councils' Star Council award** To consider submitting a bid for the Star Council award and agree the way forward <https://www.nalc.gov.uk/our-work/star-council-awards#council-of-the-year-2>
- 295/21/22** **Communications and Community Engagement**
- To receive a report from Cllr Williams on the Annual Parish Meeting and Community Open meeting on 21st April 2022
 - To receive a report from Cllr Parnham on the Communications Working Group meeting on 12th April 2022
 - To note that the Community Engagement Officer has been in contact with authors for the May 2022 Parish Council Newsletter.
 - To note the topic for the June 2022 Local Answer article

FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.

- 296/21/22** **Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.
- Allotments
 - Community Assets
 - Community Engagement and Wellbeing
 - Finance and General Purposes

- Planning

297/21/22

Update on key projects To receive written reports on key projects as applicable

- CK Futures (Cllr Parnham)
- CK Health Connect (Cllr Johnson)
- Youth Work (Cllr Johnson)
- Rights of Way (Cllrs Reid, Holt and Gosling)

298/21/22

External meetings and consultations To receive written reports in advance of the meeting or brief verbal updates regarding meetings attended by Councillors and Clerk, and on any input to consultations.

299/21/22

Any other business To report on any matters for information

Date of next meeting: Annual Meeting - Monday, 23rd May 2022 at 7.00 pm