



26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a meeting of the Parish Council to be held at the Stanton Hall, Church Piece, Charlton Kings on Monday 25th November 2019 at **7.00 pm**

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
18th November 2019

Members of the public are welcome to address the Council in the public session from 7.00 pm until 7.10 pm.

AGENDA

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| 130/19/20 | Recording and filming of meetings The Chair will ask those present if any member of the public is intending to record or film the meeting. |
| 131/19/20 | Apologies to be received. |
| 132/19/20 | Declarations of interest To receive declarations of interest in respect of agenda items below (Localism Act 2011). |
| 133/19/20 | Co-option of new Councillors To vote in relation to the appointment of new Councillors by co-option. <u>The meeting will be closed to members of the public for this agenda item.</u> |
| 134/19/20 | Filling of casual vacancies To receive an update. |
| 135/19/20 | Committee membership To formally agree Cllr Munro's membership of the Community Development Committee |
| 136/19/20 | Minutes of previous meeting To approve the minutes of the meeting of the Parish Council held on 28 th October 2019 (previously circulated) as being an accurate record of the meeting. |
| 137/19/20 | Reports or apologies from County and Borough Councillors To receive reports or apologies from County and Borough Councillors. |
| 138/19/20 | Clerk's Report To receive a report from the Clerk and items for the December Newsletter |
| 139/19/20 | Monthly Accounts To approve the monthly accounts to 31 th October 2019. |
| 140/19/20 | Payments <ul style="list-style-type: none">• To approve the payments list (previously circulated) showing payments made since the last meeting• To note and formally confirm that responsibility for the budget centres for Grange Field and Property and Estates, together with those for Parish Plan Community Initiatives, will now come under the authorisation of the Community Development Committee |

- 141/19/20 Kings Hall** To receive an update.
- 142/19/20 Reports from Standing Committees** To receive reports from Chairs of Standing Committees on any significant matters that have arisen since the last Full Council meeting
- Allotments
 - Community Development – 11th November 2019
 - Rights of Way
 - Walking Maps
 - CK Health Connect
 - Christmas Fayre – 6th December 2019
 - Finance and General Purposes – 7th November 2019
 - Planning – 4th and 18th November 2019
- 143/19/20 Governance** To formally approve the following new or updated documents:
- Environment Action Plan (new)
 - Investment Policy (new)
 - Volunteers' Agreement (new)
 - Human Resources Policies (updated)
 - 9a – Staff Recruitment Policy
 - 9b – Training and development Policy
 - 9c – Disciplinary Policy and Procedure
 - 9d – Grievance Policy and Procedure
 - 9e – Sickness and Absence Policy
- 144/19/20 Strategic Planning Meeting** To consider the outputs from the Strategic Planning Meeting that took place on 2nd November 2019
- 145/19/20 Communications and Community Engagement**
- To re-consider inclusion of Councillor profiles on the website
 - To note a report from Communication and Engagement Working Group
 - To agree items for the December 2019 Parish Council Newsletter
- 146/19/20 Community Grants** To consider applications (previously circulated) for grants from:
- Charlton Kings in Bloom
 - Friends of Leckhampton Hill and Charlton Kings Common (FOLK)
- 147/19/20 External meetings/consultations** To receive reports on meetings attended by Councillors and Clerk, and on any input to consultations.
- Meeting with County/Borough Councillors – 9th November
 - Meeting regarding strategy to combat anti-social behaviour – 11th November
 - C5 meeting with Cheltenham Borough Council and the 5 parishes- 6th November
- 148/19/20 Any other business** To report on any matters for information.
- Tree Charter Day - 30th November
- 149/19/20 Items for the agenda for the next Full Council Meeting**

Please be aware that this meeting may be filmed or recorded

Date of next meeting: Monday 16th December 2019 at 7.00 pm