

Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a meeting of the Parish Council to be held on **Monday 25th October 2021 at 7.00 pm in the Stanton Hall, Church Piece, Charlton Kings GL53 8AR.**

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
18th October 2021

The legislation that permitted virtual meetings ended on 7th May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- Members of the public who wish to attend the meeting will be asked to form a socially-distanced queue at the main entrance to the Stanton Hall (by the Library) until they are given access to the building by a Councillor or member of staff immediately prior to the start of the meeting.
- Members of the public must proceed as directed to their seat at the meeting and remain in it until the end of the meeting.
- MEMBERS OF THE PUBLIC MUST CONTACT clerk@charltonkingsparishcouncil.gov.uk if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to clerk@charltonkingsparishcouncil.gov.uk

AGENDA

- 134/21/22 Recording and filming of meetings** The Chair will ask those present if any member of the public is intending to record or film the meeting.
- 135/21/22 Public session** The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm
- 136/21/22 Issues raised by members of the public in advance of the meeting**
- Traffic issues on Cudnall Street
 - Allotment bonfires
- 137/21/22 Apologies** to be received.
- 138/21/22 Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011).
- 139/21/22 Minutes of previous meeting** To approve the CONFIDENTIAL and NON-CONFIDENTIAL minutes of the Full Council Meeting held on 27th September 2021 (previously circulated) as being accurate records of the meeting.
- 140/21/22 Councillor vacancy** To receive an update regarding the Councillor vacancy and agree the way forward
- 141/21/22 Committee membership – Cllr Hawkins** To agree Cllr Hawkins' Standing Committee membership

- 142/21/22 Reports or apologies from County and Borough Councillors** To receive written reports or apologies from County and Borough Councillors (Cheltenham Charter 2021).
- 143/21/22 Monthly Accounts** To approve the monthly accounts to 30th September 2021 (previously circulated).
- 144/21/22 Payments** To ratify the payments list (previously circulated) showing payments made in September 2021
- 145/21/22 Financial Matters**
- To approve purchase of laptop for Parish Office
 - To agree to write off the existing noticeboards following approval of purchase of new ones at the June 2021 Full Council meeting
- 146/21/22 Restoring Cheltenham's Escarpment Grasslands**
- To receive a verbal update from Cllr Williams
 - To note a six-month progress report produced for National Grid
 - To consider appointment of a contractor to undertake gorse control work on Charlton Kings Common
- 147/21/22 Youth Work Stakeholders' Group meeting – 21st October 2021** To receive a report on the meeting and agree any resulting actions
- 148/21/22 Parish Council Strategy Days – 9th October and 13th November 2021** To receive, consider, and agree action points from the Strategy Day on 9th October
- 149/21/22 Tree Charter Day – 27th November 2021** To note the Project Proposal and to agree the way forward
- 150/21/22 Community Grants**
- To consider an application for a Community Grant from Charlton Kings Senior Citizens Welfare Committee
 - To consider an application for a Community Grant from Charlton Kings in Bloom
 - To note that Friends of Charlton Kings has only requested £500 from the £1,000 grant made at the July 2021 Full Council meeting and to agree to cancel the outstanding balance
- 151/21/22 Communications and Community Engagement**
- To receive a report on the meeting of the Communications and Community Engagement Working Group on 19th October 2021
 - To confirm the list of items and authors (previously circulated) for the November 2021 Parish Council Newsletter. Suggested additions or amendments to the list to be emailed to the Community Engagement Officer in advance of the meeting.
 - To agree the topic for the December 2021 Local Answer article

FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.

- 152/21/22 Update on key projects** To receive written reports on key projects as applicable
- Grange Field (Cllr Palmer)
 - CK Futures (Cllr Parnham)
 - CK Health Connect including arrangements for Community Open Meeting (Cllr Johnson)
 - Youth Work (Inspire to Aspire)
- 153/21/22 Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.
- Allotments

FINAL

- Community Development
- Finance and General Purposes
- Planning

154/21/22 External meetings and consultations To receive written reports in advance of the meeting regarding meetings attended by Councillors and Clerk, and on any input to consultations.

155/21/22 External reports for information To receive written reports in advance of the meeting on matters for information

156/21/22 Any other business To report on any matters for information

Date of next meeting: Full Council Meeting - Monday, 29th November 2021 at 7.00 pm

Clerk: J Noles Tel: 01242 250087 email: clerk@charltonkingsparishcouncil.gov.uk website: www.charltonkingsparishcouncil.gov.uk