

# Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

## PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a **virtual meeting** of the Parish Council to be held on **Monday 26<sup>th</sup> April 2021 at 7.00 pm.**

**NB: This meeting is allowable under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 4<sup>th</sup> April 2020 in response to the COVID-19 outbreak. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until 7<sup>th</sup> May 2021.**

*Joanna Noles*

Mrs Joanna Noles  
Clerk to the Parish Council  
19<sup>th</sup> April 2021

### How to access the meeting

Members of the public who want to attend the virtual meeting should contact the Clerk on [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk) ideally by 12.00 on the day of the meeting to request an invitation. Invitations will not be issued to members of the public after the start of the meeting.

## AGENDA

**His Royal Highness The Prince Philip, Duke of Edinburgh. *There will be a two-minute silence at the start of the meeting in memory of the Duke of Edinburgh***

- 255/20/21**      **Recording and filming of meetings** The Chair will ask those present if any member of the public is intending to record or film the meeting.
- 256/20/21**      **Public session** The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm. *NB: Please contact the Clerk on [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk) if you have any queries about how to do this at a virtual meeting.*
- 257/20/21**      **Issues raised by members of the public in advance of the meeting**
- 258/20/21**      **Presentation by Joe Lewin of Zwings on "E-scooter trial in Cheltenham"**
- 259/20/21**      **Apologies** to be received.
- 260/20/21**      **Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011).
- 261/20/21**      **Minutes of previous meeting** To approve the minutes of the Full Council Meeting held on 29<sup>th</sup> March 2021 (previously circulated) as being an accurate record of the meeting.
- 262/20/21**      **Reports or apologies from County and Borough Councillors** To receive written reports or apologies from County and Borough Councillors
- 263/20/21**      **Committee membership** To consider Cllr Ian Gosling's membership of the Community Development and Planning Committees
- 264/20/21**      **Monthly Accounts** To approve the monthly accounts to 31<sup>st</sup> March 2021 (previously circulated).
- 265/20/21**      **Payments** To ratify the payments list (previously circulated) showing payments made in March 2021

- 266/20/21 Financial matters**
- To consider a quote for resurfacing of path ZCK48
  - To agree payment of insurance premium with BHIB for 2021/22
- 267/20/21 Kings Hall Working Group**
- To receive an update from Cllr O’Sullivan (previously circulated)
  - To agree the way forward in relation to undertaking a trial pit to assess the structure of the building subject to permissions from the current leaseholder
- 268/20/21 Grange Field** To receive an update from Cllr Palmer (previously circulated) and to agree the way forward
- 269/20/21 Easy Access Allotment plot** To receive an update from Cllrs Palmer and Holt and to confirm the process for allocating and managing the plot
- 270/20/21 Restoring Cheltenham’s Limestone Grasslands project** To agree that the project will be managed by the Parish Council with its own bank account and cost centres
- 271/20/21 Cheltenham Youth Work Initiative**
- To receive an update on the project
  - To consider a grant of £5,000 towards the project
  - To confirm the Clerk as the representative on the panel
- 272/20/21 Local Council Award Scheme – Gold Award**
- To agree steering group membership
  - To consider the way forward in relation to Councillor development needs
- 273/20/21 Governance**
- To consider for approval an updated Travel and Subsistence Policy (previously circulated)
  - To consider the way forward regarding an updated Reserves Policy
  - To consider adoption of a proforma for key projects
- 274/20/21 Arrangements for meetings**
- To note that from 7<sup>th</sup> May 2021 Full Council and Standing Committee meetings can no longer be held remotely under current legislation and to agree any resulting actions
  - To agree Full Council and Committee meeting dates for 2021-22 (previously circulated)
- 275/20/21 Communications and Community Engagement**
- To receive a report on the meeting of the Communications and Community Engagement Working Group on 20<sup>th</sup> April 2021
  - To confirm the list of items and authors (previously circulated) for the May 2021 Parish Council Newsletter. Suggested additions or amendments to the list to be emailed to the Clerk in advance of the meeting.
  - To agree the topic for the June 2021 Local Answer article
- 276/20/21** FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.
- 277/20/21 Update on key projects** To receive written reports on key projects as applicable
- CK Futures (Cllr Parnham)
  - CK Health Connect (Cllr Johnson)
- 278/20/21 Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.
- Allotments

FINAL

- Community Development
- Finance and General Purposes
- Planning

**279/20/21**      **External meetings and consultations** To receive written reports in advance of the meeting regarding meetings attended by Councillors and Clerk, and on any input to consultations.

- C5 meeting – 14<sup>th</sup> April 2021

**280/20/21**      **External reports for information** To receive written reports in advance of the meeting on matters for information

**281/20/21**      **Any other business** To report on any matters for information including:

Date of next meeting: Annual Meeting - Monday, 24<sup>th</sup> May 2021 at 7.00 pm

Clerk: J Noles   Tel: 01242 250087   email: [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk)   website: [www.charltonkingsparishcouncil.gov.uk](http://www.charltonkingsparishcouncil.gov.uk)