

# Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

## PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a meeting of the Parish Council to be held on **Monday 27<sup>th</sup> September 2021 at 7.00 pm in the Stanton Hall, Church Piece, Charlton Kings GL53 8AR.**

*Joanna Noles*

Mrs Joanna Noles  
Clerk to the Parish Council  
20<sup>th</sup> September 2021

The legislation that permitted virtual meetings ended on 7<sup>th</sup> May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- Members of the public who wish to attend the meeting will be asked to form a socially-distanced queue at the main entrance to the Stanton Hall (by the Library) until they are given access to the building by a Councillor or member of staff immediately prior to the start of the meeting.
- Members of the public must proceed as directed to their seat at the meeting and remain in it until the end of the meeting.
- MEMBERS OF THE PUBLIC MUST CONTACT [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk) if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk)

## AGENDA

- 110/21/22 Recording and filming of meetings** The Chair will ask those present if any member of the public is intending to record or film the meeting.
- 111/21/22 Public session** The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm
- 112/21/22 Issues raised by members of the public in advance of the meeting**
- 113/21/22 Apologies** to be received.
- 114/21/22 Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011).
- 115/21/22 Minutes of previous meeting** To approve the minutes of the Full Council Meeting held on 23<sup>rd</sup> August 2021 (previously circulated) as being an accurate record of the meeting.
- 116/21/22 Councillor vacancy**
- To consider an application for co-option from Alan Hawkins
  - To resolve to close the meeting to the public while the application is considered
- 117/21/22 Reports or apologies from County and Borough Councillors** To receive written reports or apologies from County and Borough Councillors (Cheltenham Charter 2021).

FINAL

- 118/21/22 Monthly Accounts** To approve the monthly accounts to 31<sup>st</sup> August 2021 (previously circulated).
- 119/21/22 Payments** To ratify the payments list (previously circulated) showing payments made in August 2021
- 120/21/22 Internal Audit 2021-22** To formally agree the Internal Auditor for 2021-22
- 121/21/22 Financial Matters**
- To consider a budget allocation in 2021-22 towards the purchase of a replacement to the current Parish Council lap-top and, if so, to agree to write-off the current lap-top
  - To consider purchase of re-cycling bins for Church Piece from the CK Futures' 2021-22 budget
- 122/21/22 Grange Field Working Group**
- To receive an update from Cllr Palmer
  - To agree that further to the decision at the Full Council meeting on 29<sup>th</sup> March 2021 that due to significant changes in the project proposal, a formal order will not be offered to Caloo in relation to the all-weather access path
  - To consider for approval a revised written project proposal, with outline costs, for an all-weather access path on Grange Field and, if approved, to seek formal confirmation that the Growing Our Communities grant can be used towards it
  - To consider for approval a written, costed, outline proposal for other improvements to Grange Field
  - To agree funding allocations for the all-weather access path and other improvements to Grange Field
  - To agree to solicit quotes for the all-weather exercise path and other improvements to Grange Field for consideration at a future Full Council meeting
- 123/21/22 Restoring Cheltenham's Escarpment Grasslands**
- To receive a verbal update from Cllr Williams
  - To consider approval of the purchase of no-fence grazing technology equipment
- 124/21/22 Honourable Company of Gloucestershire – free oak trees** To consider a proposal from Cllr Munro regarding the offer of two free oak trees to celebrate the Queen's Platinum Jubilee in 2022.
- 125/21/22 Parish Council Strategy Days – 9<sup>th</sup> October and 13<sup>th</sup> November** To receive an update
- 126/21/22 Liaison meeting with Gloucestershire Highways on 23<sup>rd</sup> July** To consider the note of the meeting and agree any resulting actions
- 127/21/22 Communications and Community Engagement**
- To receive a report on the meeting of the Communications and Community Engagement Working Group on 14<sup>th</sup> September 2021 including review of communications by the group
  - To receive a report from Cllr Johnson regarding the format and date for the next Community Open Meeting
  - To confirm the list of items and authors (previously circulated) for the October 2021 Parish Council Newsletter. Suggested additions or amendments to the list to be emailed to the Community Engagement Officer in advance of the meeting.
  - To agree the topic for the November 2021 Local Answer article
- FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.**
- 128/21/22 Update on key projects** To receive written reports on key projects as applicable
- CK Futures (Cllr Parnham)

- CK Health Connect including outputs from survey of young people (Cllr Johnson)
- Youth Work (Inspire to Aspire)

**129/21/22 Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.

- Allotments
- Community Development including project proposal for Christmas event at Sixways
- Finance and General Purposes
- Planning

**130/21/22 External meetings and consultations** To receive written reports in advance of the meeting regarding meetings attended by Councillors and Clerk, and on any input to consultations.

- Special C5 meeting on flooding (Cllr Williams)

**131/21/22 External reports for information** To receive written reports in advance of the meeting on matters for information

**132/21/22 Any other business** To report on any matters for information

**133/21/22 Kings Hall Working Group - CONFIDENTIAL SESSION**

- To resolve to close the meeting to the public
- To receive a written update from the Kings Hall Working Group
- To agree the way forward for the Parish Council in relation to the Kings Hall

Date of next meeting: Full Council Meeting - Monday, 25<sup>th</sup> October 2021 at 7.00 pm