

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

## **PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL**

You are hereby summoned to a Meeting of the Parish Council on Monday 28<sup>th</sup> November 2022 at 7.00 pm in the Stanton Hall, Church Piece, Charlton Kings GL53 8AR.

*Joanna Noles*

Mrs Joanna Noles  
Clerk to the Parish Council  
21<sup>st</sup> November 2022

The legislation that permitted virtual meetings ended on 7<sup>th</sup> May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meetings subject to the following points.

- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk)

## **AGENDA**

- 150/22/23**      **Recording and filming of meetings** The Chair will ask all those present if any member of the public is intending to record or film the meeting.
- 151/22/23**      **Apologies** to be received
- 152/22/23**      **Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011)
- 153/22/23**      **Public session** The Chair will ask members of the public if they wish to address the Council in the public session.
- 154/22/23**      **Issues raised by members of the public in advance of the meeting**
- 155/22/23**      **Minutes of previous meeting** To approve the minutes of the meeting of the Parish Council on 31<sup>st</sup> October 2022 (previously circulated) as being an accurate record of the meeting.
- 156/22/23**      **Reports and apologies from County and Borough Councillors** To receive reports or apologies from County and Borough Councillors
- 157/22/23**      **Vacancies on Parish Council** To note that there are two vacancies on the Parish Council and receive an update on the way forward

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- 158/22/23** **Monthly Accounts** To approve the monthly accounts to 31<sup>st</sup> October 2022 (previously circulated)
- 159/22/23** **Payments** To ratify the payments list (previously circulated) showing payments made in October 2022
- 160/22/23** **Financial matters**
- To agree that the cost of purchase and installation of benches for Grange Field, as agreed at the Full Council meeting on 26<sup>th</sup> September 2022, should be met entirely from the Community Infrastructure Levy (CIL) funding rather than being split between CIL funding and the Grange Field Grass Cutting and Maintenance budget.
  - To agree that funds are vired from the 2022/23 budget for Cost Code: 7 (Plumbing: Allotments) to Cost Code: 4 (Water charges: Allotments) to cover increased cost of water due to drought in summer 2022.
- 161/22/23** **Grange Field**
- To receive an update from Cllr Palmer.
  - To formally agree that a grant application for the environmental project is submitted to the Gloucestershire County Council "Build Back Better" fund
- 162/22/23** **Meeting and calendar updates**
- To note that the Planning Committee meeting scheduled for Thursday, 15<sup>th</sup> December may be moved to Thursday, 22<sup>nd</sup> December 2022 (to be confirmed at the Planning Committee meeting on 5<sup>th</sup> December 2022).
- 163/22/23** **Cheltenham Borough Council – draft Corporate Plan 2023-2027** To note the plan and agree the way forward in relation to submission of comments
- 164/22/23** **Community Grants and Support**
- To consider an application for a grant from Charlton Kings Basketball Collective
  - To consider an application for a grant from Klingfilms
  - To consider an application for a grant from Friends of Leckhampton Hill and Charlton Kings Common
  - To consider an application for a grant from Let's Cook with Josie
  - To consider virement of funds from other Cost Codes to supplement the Community Grant budget in 2022/23, if applicable
- 165/22/23** **Communications and Community Engagement**
- To receive a report from Cllr Parnham on the Communications Working Group meeting on 17<sup>th</sup> November 2022 and note any resulting actions

**FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.**

- 166/22/23** **Update on key projects** To receive written reports on key projects as applicable
- CK Health Connect and Youth Work (Cllr Johnson)
  - CK Futures (Cllr Parnham)
  - Restoring Cheltenham's Escarpment Grasslands Project (Cllr Munro)
- 167/22/23** **Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.
- Allotments (Cllr Hawkins)
  - Community Assets (Cllr Munro)
  - Community Engagement and Wellbeing (Cllr Palmer)
  - Planning (Cllr Grimshaw)

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**Reports for information** To receive written reports in advance of the meeting on matters for information

- a) Note of a meeting between Cllr Honeywill and the Clerk and representatives of Cheltenham Borough Council on 7<sup>th</sup> November 2022
- b) Feedback on C5 Networking Event for Parish Councillors on 12<sup>th</sup> November 2022 (Cllr Gosling)

**169/22/23**

**Any other business** To report on any matters for information

Date of next meeting: Full Council Meeting – Monday, 19<sup>th</sup> December 2022 at 7.00 pm

**Clerk: J Noles** Tel: 01242 250087 email: [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk) website: [www.charltonkingsparishcouncil.gov.uk](http://www.charltonkingsparishcouncil.gov.uk)