

Charlton Kings Parish Council

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a **virtual meeting** of the Parish Council to be held on Monday 28th September 2020 at **7.00 pm.**

NB: This meeting is allowable under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 4th April 2020 in response to the COVID-19 outbreak. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
21st September 2020

How to access the meeting

Members of the public who want to attend the virtual meeting should contact the Clerk on clerk@charltonkingsparishcouncil.gov.uk ideally by 12.00 on the day of the meeting to request an invitation. Invitations will not be issued to members of the public after the start of the meeting.

AGENDA

- 97/20/21** **Recording and filming of meetings** The Chair will ask those present if any member of the public is intending to record or film the meeting.
- 98/20/21** **Public session** The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm. *NB: Please contact the Clerk on clerk@charltonkingsparishcouncil.gov.uk if you have any queries about how to do this at a virtual meeting.*
- 99/20/21** **Apologies** to be received.
- 100/20/21** **Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011).
- 101/20/21** **Minutes of previous meeting** To approve the minutes of the Full Council Meeting held on 24th August 2020 (previously circulated) as being an accurate record of the meeting.
- 102/20/21** **Presentation by CEO of the Cheltenham Trust** To receive a presentation from Laurie Bell, CEO of the Cheltenham Trust <https://www.cheltenhamtrust.org.uk/>
- 103/20/21** **Councillor resignation and filling of vacancy**
- To formally note Jessica Diamond's resignation as a Councillor on 13th September 2020
 - To formally note Sandra Henley's resignation as a Councillor on 17th September 2020
 - To receive an update on filling of the resulting vacancies
- 104/20/21** **Committee membership** To consider and agree Cllr Cockwill's Committee memberships
- 105/20/21** **Reports or apologies from County and Borough Councillors** To receive reports or apologies from County and Borough Councillors
- 106/20/21** **Monthly Accounts** To approve the monthly accounts to 31st August 2020 (previously circulated).

- 107/20/21** **Payments** To ratify the payments list (previously circulated) showing payments made in August 2020
- 108/20/21** **Internal Auditor 2020-21** To consider the appointment of the internal auditor for the current financial year
- 109/20/21** **Information Technology**
- **CKPC website accessibility compliance** To consider whether the CKPC website is compliant with The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 which came into force on 23rd September 2020 and to agree any actions
 - **Webex licences** To consider whether additional licences should be purchased to allow individuals other than the Clerk to host meetings
 - **Planning Committee meetings** To consider and agree the format for Planning Committee meetings
- 110/20/21** **Horse-friendly barrier for ZCK55 bridleway** To consider funding for a barrier to restrict vehicular access to the bridleway
- 111/20/21** **Community Open meeting** To agree the way forward in relation to the Community Open meeting that is currently scheduled to take place on 22nd October 2020.
- 112/20/21** **Strategy Day on 10th October 2020** To receive an update on arrangements
- 113/20/21** **FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.**
- 114/20/21** **Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website. *NB: For the September 2020 meeting, Committee Chairs have been asked to provide a short written six-month review highlighting any issues or significant achievements and, if applicable, spending against the 2020/21 budget for circulation in advance.*
- Allotments
 - Community Development
 - Finance and General Purposes
 - Planning – 7th and 21st September
- 115/20/21** **External meetings and consultations** To receive written reports in advance of the meeting regarding meetings attended by Councillors and Clerk, and on any input to consultations.
- GAPTC “large councils” group – 15th September 2020 (See Clerk’s report)
- 116/20/21** **Clerk’s report** To receive a written report (previously circulated) from the Clerk
- 117/20/21** **Communications and Community Engagement**
- To note the list of items (previously circulated) for the October 2020 Parish Council Newsletter. Suggested additions or amendments to the list to be emailed to the Clerk in advance of the meeting.
 - To agree the topic for the November 2020 Local Answer article
- 118/20/21** **Any other business** To report on any matters for information.

Date of next meeting: Full Council meeting - Monday, 26th October 2020 at 7.00 pm