

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a **virtual meeting** of the Parish Council to be held on Monday 30th November 2020 at **7.00 pm**.

NB: This meeting is allowable under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came into force on 4th April 2020 in response to the COVID-19 outbreak. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
23rd November 2020

How to access the meeting

Members of the public who want to attend the virtual meeting should contact the Clerk on clerk@charltonkingsparishcouncil.gov.uk ideally by 12.00 on the day of the meeting to request an invitation. Invitations will not be issued to members of the public after the start of the meeting.

AGENDA

- 140/20/21** **Recording and filming of meetings** The Chair will ask those present if any member of the public is intending to record or film the meeting.
- 141/20/21** **Public session** The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm. *NB: Please contact the Clerk on clerk@charltonkingsparishcouncil.gov.uk if you have any queries about how to do this at a virtual meeting.*
- 142/20/21** **Apologies** to be received.
- 143/20/21** **Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011).
- 144/20/21** **Minutes of previous meeting** To approve the minutes of the Full Council Meeting held on 26th October 2020 (previously circulated) as being an accurate record of the meeting.
- 145/20/21** **Filling of Councillor vacancies** To receive an update from the Clerk
- 146/20/21** **Reports or apologies from County and Borough Councillors** To receive written reports or apologies from County and Borough Councillors
- 147/20/21** **Staffing Working Group** To receive a written interim progress report (previously circulated) from Cllr Honeywill
- 148/20/21** **Kings Hall Working Group** To receive a written interim progress report (previously circulated) from Cllr O'Sullivan
- 149/20/21** **CK Health Connect**
- To receive a written report (previously circulated) from Cllr Johnson
 - To consider approval of item in January 2021 Local Answer

FINAL

- 150/20/21** **Slow Ways Initiative** To consider a proposal from Cllr Holt that the Parish Council signs up to the Slow Ways initiative. Further information can be accessed at: <https://slowways.uk/>
- 151/20/21** **Monthly Accounts** To approve the monthly accounts to 31st October 2020 (previously circulated).
- 152/20/21** **Payments** To ratify the payments list (previously circulated) showing payments made in October 2020
- 153/20/21** **Budget allocations for projects under the 2020-21 Community Development budget** To consider whether any adjustment to the budget allocations is appropriate with particular reference to:
- Church Piece improvements
 - Grange Field
 - Funded Events
- 154/20/21** **Financial matters**
- To confirm that payment of the invoice to Scarrotts in relation to the 2019 Christmas Fayre will be waived in lieu of work undertaken in relation to the 2020 Christmas decorations at Church Piece
 - To agree payment for purchase and installation of fencing to protect the new hedging on Grange Field
 - To consider approval of a new quote for the easy access allotment plot
 - To consider quotes for repainting of the Stanton Suite and to appoint a contractor to undertake this work
- 155/20/21** **Governance**
- To review and agree the new Events Procedures (previously circulated)
- 156/20/21** **Community Grant applications** To consider the following applications for Community Grants (previously circulated):
- Friends of Leckhampton Hill and Charlton Kings Common (FOLK)

FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.

- 157/20/21** **Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.
- Allotments
 - Community Development – 16th November 2020
 - CK Futures
 - Finance and General Purposes – 9th November 2020
 - Planning – 2nd November and 23rd November 2020
- 158/20/21** **External meetings and consultations** To receive written reports in advance of the meeting regarding meetings attended by Councillors and Clerk, and on any input to consultations.
- Informal consultation by Cheltenham Borough Council regarding Charlton Kings Common (Cllr Williams)
 - C5 meeting – 25th November 2020 and update on the Cheltenham Charter (Cllr Williams)
 - Twinning meeting (Cllr Parnham)
 - NALC online event on rebuilding communities (Cllr Johnson)
- 159/20/21** **External reports for information** To receive written reports in advance of the meeting on matters for information
- Cheltenham Borough Council's coffee kiosk trial project (previously circulated)

- Police report on crime statistics in Charlton Kings (previously circulated)

160/20/21

Communications and Community Engagement

- To note consultation by Cllr Parnham regarding communications strategy
- To note the list of items (previously circulated) for the December 2020 Parish Council Newsletter. Suggested additions or amendments to the list to be emailed to the Clerk in advance of the meeting.
- To agree the topic for the January 2020 Local Answer article

161/20/21

Any other business To report on any matters for information.

162/20/21

CONFIDENTIAL ITEM regarding Payments to Staff

- To resolve that the meeting is closed to members of the public for consideration of this item
- To consider payments to members of staff as outlined in CONFIDENTIAL paper (previously circulated)

Date of next meeting: Full Council meeting - Monday, 21st December 2020 at 7.00 pm

Clerk: J Noles Tel: 01242 250087 email: clerk@charltonkingsparishcouncil.gov.uk website: www.charltonkingsparishcouncil.gov.uk