

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a meeting of the Parish Council to be held at the Stanton Hall, Church Piece, Charlton Kings on Monday 30th September 2019 at **7.00 pm**

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
23rd September 2019

Members of the public are welcome to address the Council in the public session from 7.00 pm until 7.10 pm.

AGENDA

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| 83/19/20 | Recording and filming of meetings The Chair will ask those present if any member of the public is intending to record or film the meeting. |
| 84/19/20 | Apologies to be received. |
| 85/19/20 | Declarations of interest To receive declarations of interest in respect of agenda items below (Localism Act 2011). |
| 86/19/20 | Co-option of new Councillor To vote in relation to the appointment of a new Councillor by co-option to fill one of the three casual vacancies. <u>The meeting will be closed to members of the public for this agenda item.</u> |
| 87/19/20 | Committee membership To agree Cllr Bryant's Committee membership. |
| 88/19/20 | Filling of casual vacancies To receive an update. |
| 89/19/20 | Minutes of previous meeting To approve the minutes of the meeting of the Parish Council held on 19 th August 2019 (previously circulated) as being an accurate record of the meeting. |
| 90/19/20 | Responses to issues raised by local residents <ul style="list-style-type: none">• To receive an update and provide a response in relation to issues raised by local residents<ul style="list-style-type: none">○ Capel Lane/London Road - to make temporary 40 mph speed limit permanent○ Parents Traffic Group and "School Streets" |
| 91/19/20 | Reports or apologies from County and Borough Councillors To receive reports or apologies from County and Borough Councillors. |
| 92/19/20 | Clerk's Report To receive a report from the Clerk and items for October Newsletter |
| 93/19/20 | Strategic "Awayday" on Saturday, 2nd November - To receive an update on arrangements |

94/19/20	Monthly Accounts To approve the monthly accounts to 31 st July 2019 and to 31 st August 2019.
95/19/20	Action Plan 2018-2022 and projects budgeted for completion in 2019-20 To review progress against the Action Plan and progress against actions in the Parish Plan.
96/19/20	Payments To approve the payments list (previously circulated) showing payments made since the last meeting
97/19/20	External Audit 2018-19 To note that the Notice of Conclusion of Audit of the Parish Council for the financial year ending 31st March 2019 has been received from PKF Littlejohn.
98/19/20	Appointment of Internal Auditor 2019-20 To appoint an Internal Auditor for the current financial year based on tenders received for this work (previously circulated).
99/19/20	Governance • Financial Regulations To review and agree Financial Regulations which have been amended in response to an update to the model scheme issued by NALC ○ To resolve that a variable direct debit might be used as specified in the Financial Regulations. ○ To resolve that a banker's standing order might be used as specified in the Financial Regulations. ○ To resolve that BACS or CHAPS might be used as specified in the Financial Regulations. • Health and Safety, Lone Working and Emergency Procedures Policies To review and agreed updated policies
100/19/20	ChatShak To approve the final total for purchase and installation of the ChatShak which at £11,233.50 excluding VAT is slightly in excess of the total project cost of £10,877 excluding VAT which was agreed at the Full Council meeting in April 2018.
101/19/20	Mosaic water feature at Church Piece To consider making a financial contribution of up to £5,000 to Cheltenham Borough Council towards the total budget of £10,000 to renovate the water feature. The balance will be met by the Borough Council.
102/19/20	Kings Hall • To receive an update; • To consider approval of an allocation of up to £10,000 in the current financial year towards project development costs excluding architect's fees.
103/19/20	Reports from Standing Committees To receive reports from Chairs of Standing Committees on any significant matters that have arisen since the last Full Council meeting • Allotments • Allotments Awards Evening – 16th September 2019 • Community Development • Rights of Way • Walking Maps • CK Health Connect • Community Open Meeting – 23rd October 2019 • Christmas Fayre – 6th December 2019 • Finance and General Purposes • Planning – 9th and 23rd September 2019
104/19/20	Communications and Community Engagement • To note a report from Communications Working Group • To consider whether names, contact details and photographs of Councillors should be displayed on Parish Council noticeboards

- To agree items for the October 2019 Parish Council Newsletter

105/19/20 Community Grants To consider an application (previously circulated) for a grant from:

- Cobalt

106/19/20 External meetings/consultations To receive reports on meetings attended by Councillors and Clerk, and on any input to consultations.

- Cheltenham Borough Council Parking Consultation 2019 and the closure of the Bring Bank
- G3 meeting – 5th September 2019
- Launch of the Cheltenham Lottery – 11th September 2019

107/19/20 Any other business To report on any matters for information.

108/19/20 Items for the agenda for the next Full Council Meeting

Please be aware that this meeting may be filmed or recorded

Date of next meeting: Monday 28th October 2019 at 7.00 pm