

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

You are hereby summoned to a meeting of the Parish Council to be held on

Monday 31st January 2022 at 7.00 pm in the Stanton Hall, Church Piece, Charlton Kings GL53 8AR.

Joanna Noles

Mrs Joanna Noles
Clerk to the Parish Council
24th January 2022

The legislation that permitted virtual meetings ended on 7th May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meeting subject to the following points.

- Members of the public who wish to attend the meeting will be asked to form a socially-distanced queue at the main entrance to the Stanton Hall (by the Library) until they are given access to the building by a Councillor or member of staff immediately prior to the start of the meeting.
- Members of the public must proceed as directed to their seat at the meeting and remain in it until the end of the meeting.
- Members of the public will be requested to wear masks at the meeting.
- MEMBERS OF THE PUBLIC MUST CONTACT clerk@charltonkingsparishcouncil.gov.uk if they develop COVID-19 within 14 days of the date of the meeting.
- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to clerk@charltonkingsparishcouncil.gov.uk

AGENDA

- | | |
|------------------|--|
| 207/21/22 | Recording and filming of meetings The Chair will ask those present if any member of the public is intending to record or film the meeting. |
| 208/21/22 | Public session The Chair will ask members of the public if they wish to address the Council in the public session from 7.00 pm until 7.10 pm |
| 209/21/22 | Issues raised by members of the public in advance of the meeting To consider any issues and agree a response. |
| 210/21/22 | Apologies to be received. |
| 211/21/22 | Declarations of interest To receive declarations of interest in respect of agenda items below (Localism Act 2011). |
| 212/21/22 | Minutes of previous meeting To approve the minutes of the Full Council Meeting held on 20 th December 2021 (previously circulated) as being accurate records of the meeting. |
| 213/21/22 | Reports or apologies from County and Borough Councillors To receive written reports or apologies from County and Borough Councillors (Cheltenham Charter 2021). |

- 214/21/22** **Monthly Accounts** To approve the monthly accounts to 31st December 2021 (previously circulated).
- 215/21/22** **Payments** To ratify the payments list (previously circulated) showing payments made in December 2021
- 216/21/22** **Budget and precept for 2022/23** To approve the budget for 2022/23 and to agree the precept.
- 217/21/22** **Interim report from Internal Auditor** To note the interim report and agree any actions arising from it
- 218/21/22** **Local Council Award Scheme – Quality Gold Award** To note that the Council was notified that its application for the Quality Gold Award had been successful in January 2022
- 219/21/22** **CK Health Connect**
- To receive an update from Cllr Johnson
 - To agree quote from Emily Vincent for work in relation to CK Health Connect
- 220/21/22** **CK Futures**
- To receive an update from Cllr Parnham
 - To consider the Declaration of a Climate Emergency
 - To consider a proposal for a network of “Tree Guardians”
- 221/21/22** **Grange Field**
- To receive an updated from Cllr Palmer
 - To formally agree the Deed of Variation to the lease if applicable
- 222/21/22** **Restoring Cheltenham’s Escarpment Grasslands Project**
- To receive an update from Cllr Williams
 - To agree purchase of walling stone
- 223/21/22** **Governance**
- To review and agree the updated Emergency Plan
- 224/21/22** **Meeting Dates 2021-22**
- To agree an amended schedule of meeting dates
- 225/21/22** **Communications and Community Engagement**
- To receive a report on the meeting of the Communications and Community Engagement Working Group on 20th January 2022
 - To note the list of items and authors (previously circulated) for the February 2022 Parish Council Newsletter. Suggested additions or amendments to the list to be emailed to the Community Engagement Officer in advance of the meeting.
 - To note the topic for the March 2022 Local Answer article
 - To consider whether articles will be placed in the Local Answer in 2022-23
- 226/21/22** **FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.**
- 227/21/22** **Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.
- Allotments
 - Community Assets

- Community Engagement and Wellbeing
- Finance and General Purposes
- Planning

228/21/22

External meetings and consultations To receive written reports in advance of the meeting regarding meetings attended by Councillors and Clerk, and on any input to consultations.

- Gloucestershire Constabulary's Community Building Workshop – 11th January 2022 (Cllrs Honeywill and Johnson)
- C5 meeting – 19th January 2022 (Cllr Williams)
- Gloucestershire Highways meeting – 25th January 2022 (Cllr Palmer)

229/21/22

Any other business To report on any matters for information

Date of next meeting: Full Council Meeting - Monday, 28th February 2022 at 7.00 pm