

26 Church Street Church Piece Charlton Kings Cheltenham GL53 8AR

## **PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL**

You are hereby summoned to a Meeting of the Parish Council on Monday 31<sup>st</sup> October 2022 at 7.00 pm in the Stanton Hall, Church Piece, Charlton Kings GL53 8AR.

*Joanna Noles*

Mrs Joanna Noles  
Clerk to the Parish Council  
25<sup>th</sup> October 2022

The legislation that permitted virtual meetings ended on 7<sup>th</sup> May 2021 so we are now required to hold all in-person meetings for Full Council and all Standing Committees. Members of the public are permitted to attend these meetings subject to the following points.

- MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING. You must return home and follow government guidance.
- IF YOU ARE IN A VULNERABLE CATEGORY, OR OVER 70, YOU ARE ADVISED THAT YOU ENTER THIS BUILDING AT YOUR OWN RISK.
- If members of the public do not feel comfortable attending a face-to-face meeting they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to [clerk@charltonkingsparishcouncil.gov.uk](mailto:clerk@charltonkingsparishcouncil.gov.uk)

## **AGENDA**

- 127/22/23**      **Recording and filming of meetings** The Chair will ask all those present if any member of the public is intending to record or film the meeting.
- 128/22/23**      **Apologies** to be received
- 129/22/23**      **Declarations of interest** To receive declarations of interest in respect of agenda items below (Localism Act 2011)
- 130/22/23**      **Public session** The Chair will ask members of the public if they wish to address the Council in the public session.
- 131/22/23**      **Issues raised by members of the public in advance of the meeting**
- 132/22/23**      **Minutes of previous meeting** To approve the minutes of the meeting of the Parish Council on 26<sup>th</sup> September 2022 (previously circulated) as being an accurate record of the meeting.
- 133/22/23**      **Reports and apologies from County and Borough Councillors** To receive reports or apologies from County and Borough Councillors
- 134/22/23**      **Vacancies on Parish Council**
- a) To note that there are three vacancies on the Parish Council and receive an update on the way forward

FINAL

- b) To consider an application for co-option from Mr Shane Beard
- c) To resolve to close the meeting to the public while the application is discussed

**135/22/23 Monthly Accounts** To approve the monthly accounts to 30<sup>th</sup> September 2022 (previously circulated)

**136/22/23 Payments** To ratify the payments list (previously circulated) showing payments made in September 2022

**137/22/23 Community Infrastructure Levy (CIL)** To note that a further tranche of CIL funding totalling £7,494.43 is due to be paid to the Parish Council

**138/22/23 Finance, staffing and governance matters arising from the Finance and General Purposes Committee meeting on 24<sup>th</sup> October 2022**

- a) To receive an update regarding production of the budget for 2023-24
- b) To formally note other matters agreed by the Finance and General Purposes Committee and its Personnel Subcommittee
- c) To consider adoption of amended Financial Regulations
- d) To consider adoption of updated Safeguarding Policy and new Photography and Filming Policy
- e) To consider adoption of updated Procedures for Co-option
- f) To consider a recommendation from the Finance and General Purposes Committee that the Community Engagement and Wellbeing Standing Committee and the Community Assets Standing Committee meet on a quarterly basis

**139/22/23 Restoring Cheltenham's Escarpment Grasslands Project**

- a) To receive an update from Cllr Munro
- b) To agree a quarterly contribution to the Restoring Cheltenham's Escarpment Grasslands project equal to VAT reclaimed in relation to payments from its budget.
- c) To consider appointment of a contractor to undertake the Ravensgate Management Plan

**140/22/23 Grange Field**

- a) To receive an update from Cllr Palmer on the consultation with the community regarding the environmental planting project
- b) To consider a project proposal plan for the environmental planting project and agree the way forward
- c) To agree that fencing on Grange Field, as agreed at Full Council meeting on 26<sup>th</sup> September 2022, will now be funded by the Community Infrastructure Levy rather than split between the CK Futures and Grange Field budgets

**141/22/23 Youth Work**

- a) To receive a report on the summer youth programme and consider the way forward
- b) To receive a report on the detached youth work programme, supported by the Parish Council, which is co-ordinated by Cheltenham Borough Council

**142/22/23 Strategy Event – Saturday, 15<sup>th</sup> October 2022** To receive a report on the outputs from the event and agree any resulting actions

**143/22/23 Remembrance Day – Sunday, 13<sup>th</sup> November 2022** To agree arrangements

**144/22/23 Community Grants and Support**

- a) To consider an application for free meeting space from Cheltenham U3a

FINAL

145/22/23

**Communications and Community Engagement**

- a) To receive a report from Cllr Parnham on the Communications Working Group meeting on 13<sup>th</sup> October 2022 and note any resulting actions

**FOR INFORMATION – Written reports in relation to any of the items in this section may be submitted to the Clerk for circulation in advance of the meeting. Verbal reports will be by exception if there is a critical issue to raise or a question to be answered from another Councillor.**

146/22/23

**Update on key projects** To receive written reports on key projects as applicable

- a) CK Health Connect (Cllr Johnson)  
b) CK Futures (Cllr Parnham)

147/22/23

**Update on Standing Committees** The minutes of all Standing Committee meetings are available on the Parish Council website.

- a) Allotments (Cllr Hawkins)  
b) Community Assets (Cllr Munro)  
c) Community Engagement and Wellbeing (Cllr Palmer)  
d) Planning (Cllr Grimshaw)

148/22/23

**Reports for information** To receive written reports in advance of the meeting on matters for information

- a) C5 networking event for Parish Councillors – Saturday, 12<sup>th</sup> November 2022, 10.00 am to 1.00 pm  
b) Report from Cllr Palmer on Gloucestershire Highways meeting on 12<sup>th</sup> October 2022

149/22/23

**Any other business** To report on any matters for information

Date of next meeting: Full Council Meeting – Monday, 28<sup>th</sup> November 2022 at 7.00 pm